

All applications need a **site location plan** (also known as a location plan) which shows the proposal in its surrounding context and a **block plan** (also known as a site plan) which shows the development in more detail.

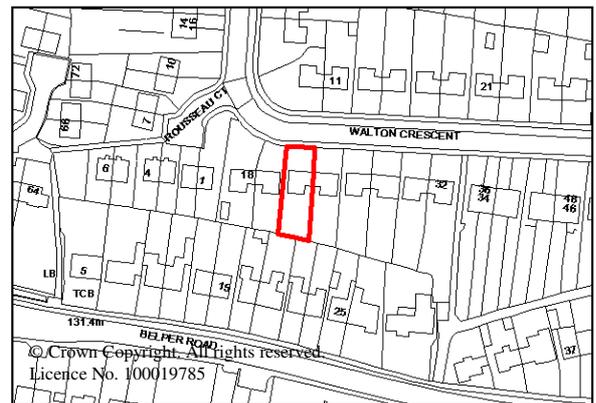
These plans enable the local planning authority to identify the land to which the application refers to and should be based on an up-to-date Ordnance Survey map. This guide outlines what plans you must submit with your application.

Site Location Plan

A location plan is always required.

Four copies of an Ordnance Survey based map that shows the location of the application site in relation to surrounding roads, buildings and other land.

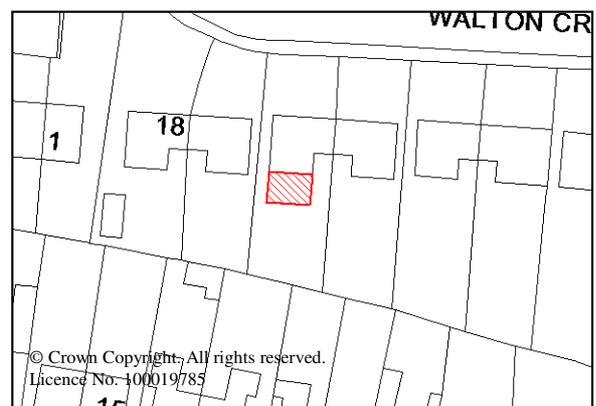
The map should be to a scale of 1:1250 or 1:2500. Plans should, wherever possible show at least two named roads and surrounding buildings. The boundary of the site should also be marked in red and any other land in the applicant's ownership outlined in blue.



Block Plan

Four copies of a block plan drawn to a minimum scale of 1:500, based on an Ordnance Survey Map. This should show the direction of North and enable the precise identification of the property and the proposal in association with surrounding and adjoining properties.

These should clearly show boundaries of the plot, position of all the existing and proposed buildings, positions and width of existing and proposed means of access, the extent and type of hard surfacing, any adjoining properties, position and spread of all existing trees and shrubs, type of wall, fence or other means of enclosure, provision of car parking.



When using Ordnance Survey mapping for planning applications, the map should:

- **Not** be a Land Registry document
- **Not** be used for multiple applications
- Show OS Crown copyright as an acknowledgment
- **Not** be a photocopy or screen grab image
- **Not** to be copied from existing OS mapping if using hand drawn maps – such as standard sheets.
- Show the correct licence number if you wish to print or copy maps for applications.