



Hackney Carriage (Taxi) and Private Hire Licensing

PRIVATE HIRE OPERATOR'S LICENCE (RENEWAL REQUIRED EVERY 5 YEARS)	
	Fees from 1st April 2021 to 31st March 2022
PHO Licence - Application Fee	£471.00 (5-year licence)
Criminal Record Disclosure - Fees set by Disclosure and Barring Service (DBS) Admin Fees set by Derbyshire County Council & DDDC	
Operator will need a basic criminal record check, unless they are already a licensed driver with the District Council and have a current Enhanced Disclosure Certificate.	
VEHICLE LICENCE (RENEWABLE EVERY YEAR)	
Hackney Carriage Licence - Application Fee	£351.00 (annual licence)
Private Hire Vehicle Licence – Application Fee	£351.00 (annual licence)
Vehicle FULL Re-test (3 or more items requiring attention)	£70.00
Vehicle MINOR re-test (2 minor items or fewer requiring attention)	£33.50
Vehicle Transfer – Application Fee	£33.50
Meter Test (if seal is broken and needs checking at Depot)	£36.00
VEHICLE LICENCE (miscellaneous charges)	
Breaking an Appointment (without 24 hours notification)	£36.00
Trailer and Top Box Test	£36.00
NEW DRIVER'S LICENCE (Renewable 3-yearly)	
Driver's Knowledge Test	£35.70
Knowledge Test Re-sit	£35.70
Driver's Knowledge Test Cancellation Fee	£11.20
Driver's Licence Application Fee	£189.00 (3-yearly licence)
DBS Enhanced Criminal Record Check (made up of £40.00 DBS Fee plus £13.00 DCC admin fee & £2.40 DDDC handling fee).	£55.40 On-line subscription required after first check completed

RENEWAL OF DRIVER'S LICENCE	
Application for renewal of Driver's Licence	£189.00 (3-yearly)
DBS Enhanced Criminal Record Check (made up of £40.00 DBS fee plus £13.00 DCC admin fee & £2.40 DDDC handling fee)	£55.40 On-line subscription required after first check completed

SUNDRIES/REPLACEMENT	Fees 2021/22
Driver's Badge	£3.60
Driver's Badge Holder	£3.60
Council Door Stickers (for front doors)	£11.20 (each)
Licence plate for rear of vehicle	£10.20
Licence plate fixings for rear licence plate	£2.55
Licence plate for inside windscreen	£7.15
Plastic wallet for windscreen plate	£1.80
Duplicate licence (paper copy)	£11.20

Please Note:**No Increase to Fees for 2021**

These fees are the same as those charged from 1st April 2020 to 31st March 2022.

DVLA Record Check

The DVLA Check Fee charged previously is no longer applicable as the Council no longer uses an external company to carry out these checks. All licensed taxi and private hire drivers are now required to provide the Council with a Code from the DVLA to allow the Council to check their DVLA Driver record on application, renewal or at any other time during the period they are licensed. The fee for this check is included in the application fee for a Driver's Licence (currently £189:00).

DBS (Disclosure and Barring Service)

If the Payment Card you used to subscribe to the DBS on-line update service, expires or is replaced for any reason you must access your DBS account and update the card number straight away. If you don't do this your annual subscription will not be processed and could expire, which means that you will have to start the DBS process from the beginning. This is not only an additional cost to you, but you will also be in breach of the District Council's Taxi Licensing Policy requirement to be signed up to the service for the duration of your licence to allow us to carry out regular checks.

01/02/2021