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COUNCIL

Minutes of a Council Meeting held on Thursday 24 November 2016 in the Council Chamber, Town Hall, Matlock at 6.00 pm.

PRESENT Councillor Richard FitzHerbert - In the Chair

Councillors Jason Atkin, Deborah Botham, Susan Bull, Martin Burfoot, Sue Burfoot, Albert Catt, David Chapman, Tom Donnelly, Ann Elliott, Graham Elliott, Steve Flitter, Chris Furness, Alyson Hill, Susan Hobson, Neil Horton, Angus Jenkins, Vicky Massey-Bloodworth, Joyce Pawley, Garry Purdy, Irene Ratcliffe, Mike Ratcliffe, Lewis Rose, OBE, Mark Salt, Andrew Shirley, Peter Slack, Andrew Statham, Colin Swindell, John Tibenham, Philippa Tilbrook and Joanne Wild.

Dorcas Bunton (Chief Executive), Paul Wilson (Corporate Director), Sandra Lamb (Head of Corporate Services), Tim Braund (Head of Regulatory Services), Karen Henriksen (Head of Resources), Mike Hase (Planning Policy Manager), Heidi McDougall (Head of Environmental Services), Rob Cogings (Head of Housing) and Jackie Cullen (Committee Assistant).

6 members of the public.

The Corporate Director advised the Council that one of its employees, Andrew Ecclestone, had been a retained community firefighter for over 10 years and had been called out to assist the firefighters on numerous occasions. The Community Fire Service had invited the Corporate Director to accept a plaque on behalf of the Council in acknowledgement and support of Mr Ecclestone's valued contribution. The plaque would be displayed in the Council Chamber.

APOLOGIES

Apologies for absence were received from Councillors Jennifer Bower, Richard Bright, Tony Millward BEM, Tony Morley and Jacquie Stevens.

268/16 – PUBLIC PARTICIPATION

In accordance with the procedure for public participation, Mrs Vicky Raynes (Tansley Parish Council) commented on Item 14 – Local Plan Draft Recommendations – Public

Participation, and Item 15 – Planning Appeals – Residential Development at Babbs Lane, Doveridge.

269/16 – MINUTES

It was moved by Councillor Andrew Shirley, seconded by Councillor Jason Atkin and

RESOLVED That the Minutes of the meeting of the Derbyshire Dales District Council held on 29 September 2016 be approved as a correct record.
(unanimously)

The minutes were signed by the Chairman.

270/16 – CHAIRMAN’S ANNOUNCEMENTS

Councillor Angus Jenkins arrived at 6.07pm during this item.

A list of engagements carried out between 30th September and 24th November 2016 was distributed at the meeting. Councillor Donnelly wished to record his thanks to the Committee Department for their work in organising the Chairman’s Civic Service on 16th October.

271/16 – COMMITTEES

It was moved by Councillor Joanne Wild, seconded by Councillor Colin Swindell and

RESOLVED That the non-exempt minutes of the Committees listed in the Minute Book for the period 29 September to 15 November 2016 be received.
(unanimously)

272/16 – QUESTIONS (RULE OF PROCEDURE 15)

Councillor Garry Purdy arrived at 6.14pm during discussion of this item.

Councillor Mike Ratcliffe asked the following question of Councillor Lewis Rose, OBE, Leader of the Council:

“In 2015 I was delighted to hear that as Chairman of the District Council, Cllr Albert Catt pledged during his year in office to support efforts to provide and maintain food banks for our vulnerable residents who were out of work or on low income. This community relief is still vital. Whatever is the national view of welfare benefit, would you agree that this authority should do all it can to help its more vulnerable residents where possible and by doing so continue to show its image of a caring, ethical and morally aware authority?”

Councillor Rose OBE confirmed on behalf of the Council that it does indeed carry out a lot of work on behalf of vulnerable residents, including the following:

- supporting Age UK
- hosting CAB and RAD
- homelessness work
- Disabled Facility Grants
- affordable housing provision
- support for Derbyshire Community Bank

- improving car park payment machine accessibility
- improving play provision in the most deprived areas e.g. Hurst Farm
- delivering community based Sports Development in areas of highest inactivity and amongst under-represented groups
- including bungalows to Life Time Homes standard on all new affordable housing sites
- reducing fuel poverty through the Healthy Home project
- assistance through the Council Tax Support Scheme (which is more generous than in other parts of Derbyshire) and through delivering housing benefits, where the Council tops up discretionary housing payments
- our staff also donated £307 from their Christmas Grotto fundraising to the Food Banks

Supplementary question from Cllr Mike Ratcliffe

Councillor Ratcliffe thanked Councillor Rose for his response and requested a hard copy. Cllr Ratcliffe was glad that the local council was still doing its best to be proactive in helping vulnerable communities, and requested confirmation that despite pressures on the Council's budget, it would retain the hardship fund.

Councillor Rose responded that the hardship fund had, up until now, been sufficient. However, as discussed in the past, the Council had declared that it would review the situation if it was found that the amount allocated to the fund became insufficient. The Council would also continue to use European funding whilst it was still available.

Councillor Irene Ratcliffe asked the following question of Councillor Lewis Rose, OBE, Leader of the Council:

"Will Councillor Rose agree with me that DDDC has an obligation to give due diligence and rigorous examination of what impact the Derbyshire STP's will have for the residents of Derbyshire Dales and will he ensure that it is Rural Indexed?"

Councillor Rose thanked Councillor Irene Ratcliffe for her question, and agreed that the Derbyshire Sustainability and Transformation Plan was an important document in that it was intended to set out the ways in which health and care services would be delivered across the county into the future. Derbyshire STP had been produced by 11 partner organisations, but it was noticeable that whilst Derbyshire County Council and Derby City Council had been included, no district or borough councils had been involved.

Cllr Rose understood that the Plan had now been published; it was not out to formal consultation. As such the Council's ability to influence its contents were somewhat limited. However, Cllr Rose also understood that it was now intended that the organisations who had published the plans would be speaking to the public and to partner organisations about the plan. Cllr Rose would ask officers working on our Health and Wellbeing Hub to look at the STP and, particularly, to consider how it might impact on rural health care in the future. He would also ask officers to use the 2 recently formed Clinical Commissioning Group Place based meetings to discuss these issues in the first place.

Supplementary comment from Cllr Irene Ratcliffe:

Cllr Ratcliffe read out correspondence she had received from a retired GP regarding his perceived state of the serious consequences of bed-cutting in rural areas and the importance of training for home/community care. Cllr Ratcliffe hoped that the Council would oppose the STP as it currently stood.

Cllr Rose, reminded Members that the Council had demonstrated its concerns through the recent consultation on Community Hospital when the matter was debated and would continue to fight for rural services.

273/16 – MEDIUM TERM FINANCIAL STRATEGY FOR 2017/18 TO 2021/22

Members considered a report requesting approval of the Medium Term Financial Strategy for 2017/18 to 2021/22. The strategy was intended to set out the Council's strategic approach to the management of its finances and provide a framework within which decisions could be made regarding future service provision and council tax levels.

The Medium Term Financial Strategy (MTFS) attached as Appendix 1 to the report provided a forecast of the Council's financial position over the five years for 2017/18 to 2021/22. The Medium Term Financial Plan (MTFP) contained within the MTFS included forecasts of the Council's income and expenditure over the next five years, based on key assumptions as listed in the report, and indicated that corporate savings of £1.2m were required by 2021/22 if the Council was to be able to set a balanced budget. The Efficiency Plan set out the Council's approach to achieving the savings required to close the budget gaps over the next five years; the major areas that contributed to its approach towards achieving the savings required to set a balanced budget were listed in the report, together with areas for savings or new income streams that were being considered as part of the contingency plans. The risks associated with this approach were explained in the MTFS.

Section 3.6 of the MTFS set out the Council's processes for setting and managing budgets, including a timetable for the presentation of reports to Council.

Members requested that their thanks to the Head of Resources and her team for the detailed and comprehensive report and presentation be minuted.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Albert Catt and

RESOLVED
(unanimously)

1. That the Medium Term Financial Strategy (MTFS) for 2017/18 to 2021/22, attached as Appendix 1 to the report, be approved
2. That, when setting budgets for 2017/18 and beyond, spending should be focused on the Council's corporate priorities, wherever possible;
3. That the approach set out in the MTFS and Efficiency Plan for achieving the savings required to set balanced budgets be approved.

274/16 – CAPITAL PROGRAMME 2016/17 TO 2019/20

Members considered a report that determined the revised Capital Programme and financing arrangements for 2016/17 to 2019/20; and outlined potential future liabilities not included in the Capital Programme.

The Council approved the initial Capital Programme for 2016/17 at the Council meeting on the 3rd March 2016, and the programme had subsequently been updated in June and September. The revised programme for 2016/17 set out in the report included changes to the current capital programme and bids for new schemes. The Corporate Leadership Team and the respective Policy Committees had prioritised the new bids, as tabled in the report, and the revised capital programme included these bids for new capital projects totalling £590,000.

The revised capital expenditures for 2016/17 and 2017/18 had been updated to reflect slippage and the new bids that had been recently approved by policy committees, as tabled in the report. The major items where expenditure was £250,000 or more were also listed in the report.

The overall financing packages for the revised 2016/17 and 2017/18 Capital Programmes were tabled in the report.

The Capital Programme Proposals for 2018/19 and 2019/20 had been revised to reflect the withdrawal of the following scheme, which the Corporate Leadership Team considered was no longer a priority given the current financial position and other priorities:

- ➔ Matlock Town Hall – replacement metal windows (was 2019/20) £210,000

The recommended programmes for 2018/19 and 2019/20 were summarised in the report and shown in detail in Appendix 1 to the report.

The overall financing package that was proposed for the revised capital programme proposals for 2017/18 to 2019/20 was tabled in the report, as follows:

	£	£
Capital Receipts		1,150,000
Grants and Contributions: Disabled Facilities Grants		540,000
Use of Reserves:		
Information Technology Reserve	120,000	
Capital Programme Reserve	240,382	
Vehicle Reserve	336,000	
Total Reserves		696,382
		2,386,382

The impact of the above proposals on the Council’s Reserves and Balances was shown in table 1.6.1 of the report. Furthermore, the Corporate Leadership Team had identified a number of future capital liabilities and potential new projects that would be required in the next 1-2 years which had not been included in the revised capital programme, as set out in Appendix 2 to the report, totalling £683,000. These projects, together with the traveller site and works to rock faces, were *potential* liabilities at this time and had not yet been approved by members; they would be the subject of reports to policy committees and / or Council at the appropriate time.

In order to provide for a sustainable capital programme, the financial strategy report elsewhere on the agenda for the meeting included a recommendation that the MTFP and future revenue budgets should include annual revenue contributions to capital to provide for the life cycle (replacement) costs of assets. This report should be read in conjunction

with the Capital Strategy included as part of the Medium Term Financial Strategy, reported elsewhere in this meeting. Members were reminded that much of the capital programme was spent on enhancing/replacing existing assets, for which there would always be a need.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Albert Catt and

- RESOLVED** (unanimously)
1. That the revised Capital Programme and financing arrangements for 2016/17, as detailed in Appendix 1 to the report, in the sum £4,582,147 be approved;
 2. That the revised Capital Programme and financing arrangements for 2017/18, as detailed in Appendix 1 to the report, in the sum of £2,751,288 be approved.
 3. That the Capital Programmes for 2018/19 and 2019/20, as detailed in Appendix 1 to the report, in the sum of £2,386,382 be approved.
 4. That the potential future liabilities outlined in Appendix 2 to the report be noted.

275/16 – PERFORMANCE MANAGEMENT – KEY PERFORMANCE INDICATORS – MID-YEAR 2016/17

Council considered a report that summarised half-year performance against the District Council’s 13 Key Performance Indicators for 2016/17, highlighting where services were performing strongly and where improvements were to be made.

The District Council’s [Performance Management Handbook](#) set out how progress against Key Performance Indicators was measured and continually reviewed using a ‘traffic light’ system, as explained in the report.

A summary of performance to the mid-year point of 2016/17, (end of quarter 2) was tabled in the report, as follows:

Service Area	No. Targets	Green	Amber	Red	N/A
Corporate (Council overall)	3	1	1		1
Housing	1				1
Planning	4	3	1		
Revenues and Benefits	4	4			
Street cleanliness	1	1			
TOTAL	13	9	2	0	2

The outturn figures indicated that 82% of the targets for which data was available were on track to be achieved during 2016/17 (9 out of 11). The detailed position for each of the key performance indicators at the end of quarter 2 in 2016/17 was set out in Appendix 1 to the report.

It was moved by Councillor Joanne Wild, seconded by Councillor Andrew Statham and

- RESOLVED** (unanimously)
1. That mid-year performance against the Key Performance Indicators for 2016/17 is noted;

2. That improvement actions set out in section 3.4 the report are noted.

276/16 – CORPORATE PLAN – PERFORMANCE MID-YEAR 2016/17 AND TARGETS 2017/18

Council considered a report that summarised performance against the District Council's thirteen Corporate Plan targets for the mid-year point of 2016/17 (Q2). The report demonstrated where performance was strong and where improvements were to be made. Revised Corporate Plan targets were also proposed for the forthcoming year 2017/18.

The Corporate Plan 2015-2019 (adopted by Council in November 2015) set out the District Council's priorities and areas for improvement and it identified the three priority target areas set by Members, in order, as follows:

- 1 - Business growth and job creation (helping new businesses to start; helping existing businesses to grow; and promoting key development sites in and around towns)
- 2 - Affordable housing (identifying and delivering new affordable housing sites; and improving housing opportunities for vulnerable people)
- 3 - Market towns (reviving stall markets; and seeking public realm improvements)

A summary of mid-year performance for the financial year 2016/17 for the thirteen Corporate Plan targets was tabled in the report, showing that the current end of Q2 figures indicate that 7 out of 12 targets for which data was available were on track to be achieved during 2016/17. A further 4 out of 12 were likely to be achieved later than planned. One target was unlikely to be achieved. The Corporate Plan targets where performance was particularly strong were listed in the report.

The Corporate Plan targets had been reviewed for 2017/18 and the proposed wording was set out in the report. Service Plans were currently being drafted for 2017/18, to include specific target figures for all the indicators, to be brought to Council for approval on 2 March 2017.

It was moved by Councillor Joanne Wild, seconded by Councillor Chris Furness and

- RESOLVED** (unanimously)
1. Mid-year performance against the Corporate Plan targets for 2016/17 is noted.
 2. Revised corporate plan target areas for 2017/18 are agreed.

277/16 – RESIDENTS ONLINE PANEL SURVEY RESULTS

Councillor Colin Swindell left the meeting at 7.35pm during discussion of this item.

Council considered a report on the results of the Derbyshire Dales residents' survey undertaken in September/October 2016, using a new online panel, and the implications for the District Council's service and financial planning.

The Derbyshire Dales residents Online Panel comprised more than 700 residents who had opted to receive periodic surveys from the District Council by email and being a self-selecting sample, it did not constitute comprehensive consultation.

The Online Panel Survey was sent to 714 residents in September 2016; 354 people (50%) responded up to the closing date in October. The survey comprised questions previously prescribed by the Department for Communities and Local Government in the former Place Survey plus additional questions about the local area. The results were tabled in the report, and it was noted that areas where the District Council might improve satisfaction levels were public conveniences and markets.

Replacing damaged or lost bins currently cost Derbyshire Dales District Council tax payers around £28,000 a year and the provision of free sacks cost more than £30,000 per year. Additional questions were therefore asked on the possibility of introducing a charge for replacement containers and the withdrawal of supplied black sacks and biodegradable garden sacks. The results from this element of the survey would be reported to the Community and Environment Committee in early 2017, alongside other research into the same issues, so that a complete picture could be presented on this topic.

An analysis of findings and actions was set out in the report and it was noted that overall, people were satisfied with key services which the District Council provided.

It was moved by Councillor Joanne Wild, seconded by Councillor Andrew Statham and

RESOLVED That the areas of satisfaction and dissatisfaction highlighted by the
(unanimously) Online Panel Survey are noted.

278/16 – LOCAL PLAN DRAFT RECOMMENDATIONS – PUBLIC PARTICIPATION

Council considered a report that recommended the waiver of the Rules of Procedure governing Public Participation at the Special meeting of Council to be held on 8 December, 2016. In its place, Council was recommended to temporarily limit contributions at the meeting to areas of the Local Plan specifically recommended for modification and to the detailed rules on participation that would ordinarily apply to meetings of the Local Plan Advisory Committee.

A scheme for public participation for the Local Plan Advisory Committee (LPAC) was agreed by Council, and included in the District Council's Constitution, in May 2015 to complement the LPAC's work in prioritising sites to fulfil the District's quota of new homes over the period of the Local Plan, prior to consideration and formal adoption by the Council.

Over 400 members of the public had attended the series of LPAC meetings and many speakers had expressed their view on the various sites and proposals and it was considered that the scheme had worked well and had afforded a fair and equitable platform on which to engage the public. However, consideration had now been given as to how best to engage the public on the draft recommendations whilst balancing the time available at the meeting for robust debate by the Council and it was therefore recommended that the rules for Public Participation that normally apply to meetings of the Council be waived and be replaced in this instance, by the scheme of Public Participation defined in Article 4.14 of the Constitution specifically for meetings of the Planning and Local Plan Advisory Committees. The main features of the recommended scheme were to limit the period of participation overall to one hour and to remove the right to supplementary questions. It was further recommended that contributions from the public were limited to those areas of the Local Plan which were specifically recommended for modification, i.e. changed from the last LPAC Committee, and prior to consideration by

Council. It was noted that the Agenda for the Council Meeting, including a list of these sites and the relevant modifications, would be available from 30 November 2016.

A copy of the recommended scheme was attached as an Appendix 1 to the report. Once approved, the revised terms for public participation would be publicised on the website, social media and via press releases.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Albert Catt and

- RESOLVED**
1. That Rules of Procedure 14.1 and 14.4 (in relation to meetings of the Council) of the District Council's Constitution be waived in relation to the proceedings of the Special Meeting of Council to be held on 8 December, 2016.
 2. That the period of public participation at the Special Meeting be governed by Rule of Procedure 14.4 (relating to meetings of Planning Committees and the Local Plan Advisory Committee) and subject to contributions relating specifically to areas of the Local Plan specifically recommended for modification.

Voting:

For	20
Against	10
Abstentions	0

279/16 – PLANNING APPEALS – RESIDENTIAL DEVELOPMENT AT BABBS LANE, DOVERIDGE

Councillor Mark Salt left the meeting at 8.16pm prior to discussion of this item.

Council considered a report on an appeal that had been lodged against the non-determination of planning permission for 165 dwellings, up to 47 units of Class C2 extra care and doctors' surgery at Babbs Lane, Doveridge (Application 16/00095/OUT), for reasons set out in the report. The appeal was to be determined by Public Inquiry in May 2017 it was noted that the application was considered by the Planning Committee on 9 August 2016, when the Committee determined that had they been asked to make a decision on the scheme they would have been minded to refuse it, for the reason set out in the report. Officers therefore believed there was a strong case to defend this appeal and in order to defend the District Council's case it was considered necessary to appoint suitably experienced, independent landscape experts in addition to Counsel. A budget of up to £20,000 was therefore required to be funded from the General Reserve.

It was moved by Councillor Garry Purdy, seconded by Councillor Mike Ratcliffe and

- RESOLVED**
1. That the approach outlined in Section 4 of the report is approved.
 2. That expenditure of up to £20,000 be approved and financed from the General Reserve and that this expenditure be taken into consideration in calculating the revised budget estimates for 2016/17.

Voting:

For	26
Against	0
Abstentions	3

280/16 – MEMBERS’ ALLOWANCES – REVIEW BY INDEPENDENT REMUNERATION PANEL

Members were presented with a report updating the review of Members’ Allowances and seeking approval of an extension to the temporary appointment of three members of the Independent Remuneration Panel (IRP)

At its January meeting, Council considered the IRP’s report on a Scheme of Members’ Allowances and decided that a review of allowances for the Member Representative role should be undertaken during 2016/17 (Minute 263/15 refers).

The scope of work which Council was requested to consider included meeting with Member Representatives and the lead officer counterparts. The Panel currently comprised one permanent and three temporary Panel members, the latter engaged until 31 December 2016. The term of office for the temporary members was recommended to be extended to 31 March 2017, to enable the current piece of work to be concluded, as set out in the report.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Joanne Wild and

RESOLVED (unanimously)

1. That the term of office of the following temporary members of the Independent Remuneration Panel (IRP) be extended to 31 March, 2017: Ian Orford, Roger Tebb, and Patricia Boyle.
2. That the IRP be requested to finalise their report on the review of allowances for Member Representatives with a view to it being presented to Council on 6 April 2017.
3. That a recruitment exercise be undertaken to recruit three permanent members to the Panel with effect from 1 April 2017.
4. That an annual review of allowances be introduced from May 2017.
5. That in the interests of transparency, Council documents its reasons should it depart from the IRP’s recommendations when setting its scheme of Allowances.

281/16 – AMENDMENT TO APPOINTMENT TO AN OUTSIDE BODY

Members were advised that Councillor Slack had resigned from his position as a member of the National Stone Centre, and were asked to consider whether to appoint an alternative member or whether to cease the Council’s relationship with the Centre.

The Council appointed Councillor Peter Slack as its representative on the National Stone Centre Trustees Board at its Annual Meeting in May 2016. Councillor Slack wished to stand down from that position given his other commitments and had advised that continuation of involvement by the District Council would serve no purpose, although the District Council would continue to offer its support.

It was moved by Councillor Garry Purdy, seconded by Councillor Jason Atkin and

RESOLVED That the National Stone Centre be advised that the District Council (unanimously) no longer wished to continue its relationship with the Centre.

282/16 – REFERRED ITEMS

Council were asked to consider approval of two recommendations by the Community and Environment Committee that met on 27 October 2016, regarding:

- expenditure from the Economic Development Reserve and
- an addition to the revenue budget, in relation to Economic Development Reserve expenditure and additional funding for the Crime and Disorder Reduction Officer, respectively.

The relevant minutes of the Community & Environment Committee were reproduced in full in the report to assist Members’ understanding of the issues involved.

It was moved by Councillor Albert Catt, seconded by Councillor Joanne Wild and

RESOLVED 1. That the revised expenditure programme of £376,381, as set out (unanimously) below, and its financing from the Economic Development Reserve, be approved.

**ECONOMIC DEVELOPMENT RESERVE EXPENDITURE PROGRAMME
2015/16 to 2018/19**

Priority	Work Area	Activities	Committed expenditure	Proposed expenditure	Year
Employment Sites	Ashbourne Airfield Link Road	Professional advice services, link road design contribution	£15,650	£65,000	2015/16 to 2018/19
	Site Appraisals	Developer engagement, Growth Deal Round 3 bid, Work-space solutions report, initial work on direct delivery of workspace and infrastructure		£140,000	
Business Engagement	Business Forums, site promotion and investment pack	Venues, design & printing, business survey	£6,500	£0	2015/16 to 2016/17
Business Advice	Full time DDBA service*, Launchpad Start-up service**	One to one business advice, one to many events, Enhanced Growth Hub services	£91,120	£0	2015/16 to 2018/19
Enterprise Peak District Package	Inspired by the Peak District*	Marketing materials and brand development	£10,500	£0	2015/16 to
	Broadband***	Potential extension of Broadband	£0 (National connection voucher)	TBC	2018/19

		Connection Voucher scheme Match funding contribution to help tackle harder to reach areas	scheme closed) £0 (mapping speeds and awaiting clarification on future EAFRD calls)	TBC	
Visitor Economy	Pedal Peak Business Initiative**	Contribution to establish cycle friendly business clusters	£27,500	£0	2016/17
	Eroica / Peak District Cycleway signage****	Permanent signage and marketing of Eroica route as all year round attraction		Up to £20,111 (pending decision)	to 2018/19
Other	Support for local Market Town initiatives	Market town health checks and enabling support	£0 (CA workstream on hold)	TBC (other potential activities being identified)	2015/16 to 2017/18
		Totals	£151,270	£225,111	

- * ERDF (European Regional Development Fund) funded project via D2N2 allocation
- ** ERDF (European Regional Development Fund) funded project via SCR allocation
- *** EAFRD (European Agricultural Fund for Rural Development) funded project
- **** LEADER is a locally run programme, funded by the EU and Defra, providing grants to micro and small businesses to encourage rural economic growth

2. That the provision of an additional financial contribution of £7807 per annum, to enable the post of Crime and Disorder Reduction Officer to be fully funded and reflected in revenue estimates, with effect from 2017/18 be approved.

283/16 – SEALING OF DOCUMENTS

It was moved by Councillor John Tibenham, seconded by Councillor Vicky Massey-Bloodworth and

RESOLVED (unanimously) That the common seal of the Council be affixed to those documents, if any, required to complete transactions undertaken by Committees or by way of delegated authority to officers since the last meeting of the Council.

284/16 – EXCLUSION OF PUBLIC AND PRESS

It was moved by Councillor Jason Atkin, seconded by Councillor Neil Horton, and

RESOLVED (unanimously) That any members of the public or press be invited to leave the meeting for the remaining item of business for the reason shown below:

“These minutes are excluded from the meeting because they result in exempt information being disclosed.”

285/16 – COMMITTEES

It was moved by Councillor Vicky Massey-Bloodworth, seconded by Councillor Jason Atkin and

RESOLVED That the Minutes of the Licensing & Appeals Sub-Committee dated
(unanimously) 26 October 2016 be approved as a correct record.

MEETING CLOSED 8.29PM

CHAIRMAN