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COUNCIL

Minutes of the Annual Meeting held on Thursday 28 May 2015 in the Council Chamber, Town Hall, Matlock at 6.00 pm.

PRESENT

Councillor Richard FitzHerbert - In the Chair

Councillors Jason Atkin, Deborah Botham, Jennifer Bower, Richard Bright, Albert Catt, David Chapman, Phil Chell, Tom Donnelly, Ann Elliott, Graham Elliott, Steve Flitter, Helen Froggatt, Chris Furness, Alyson Hill, Susan Hobson, Neil Horton, Angus Jenkins, Tony Millward, BEM, Tony Morley, Garry Purdy, Irene Ratcliffe, Mike Ratcliffe, Lewis Rose, OBE, Mark Salt, Andrew Shirley, Peter Slack, Andrew Statham, Jacquie Stevens, Colin Swindell, John Tibenham, Philippa Tilbrook and Joanne Wild.

Dorcas Bunton (Chief Executive), Sandra Lamb (Head of Corporate Services), Tim Braund (Head of Regulatory Services), Rob Cogings (Head of Housing), Karen Henriksen (Head of Resources), Ashley Watts (Head of Community Development), and Jackie Cullen (Committee Assistant).

18 members of the public.

APOLOGIES

Apologies for absence were received from Councillors Sue Bull, Sue Burfoot, Martin Burfoot, Vicky Massey and Jean Monks.

1/15 – ELECTION OF CHAIRMAN FOR THE YEAR 2015/16

Councillor Neil Horton arrived at 6.03pm and Councillor Richard Bight arrived at 6.04pm during discussion of this item.

It was moved by Councillor Lewis Rose, seconded by Councillor Albert Catt and

RESOLVED That Councillor Richard FitzHerbert be elected Chairman of the Derbyshire Dales District Council until the next annual meeting of the Council.
(unanimously)

2/15 – APPOINTMENT OF VICE-CHAIRMAN FOR THE YEAR 2015/16

It was moved by Councillor Lewis Rose, seconded by Councillor Albert Catt and

RESOLVED That Councillor Andrew Shirley be appointed Vice-Chairman of the

(unanimously) Derbyshire Dales District Council until the next annual meeting of the Council.

3/15 – APPOINTMENT OF CHAIRMAN OF THE DISTRICT OF DERBYSHIRE DALES 2015/16

It was moved by Councillor Tony Millward, seconded by Councillor Irene Ratcliffe and

RESOLVED That Councillor Albert Catt be appointed Chairman of the District of Derbyshire Dales until the next annual meeting of the Council.
(unanimously)

The duly elected Chairman of the District of Derbyshire Dales signed the Declaration of Acceptance of Office and was invested with the chain of office.

The Chairman of the District of Derbyshire Dales expressed his thanks to Members and proposed a vote of thanks to the retiring Chairman, Councillor Carol Walker.

4/15 – APPOINTMENT OF THE DEPUTY CHAIRMAN OF THE DISTRICT OF DERBYSHIRE DALES FOR THE YEAR 2015/16

It was moved by Councillor Tony Millward, seconded by Councillor Mike Ratcliffe and

RESOLVED That Councillor Tom Donnelly be appointed Deputy Chairman of the District of Derbyshire Dales until the next annual meeting of the Council.
(unanimously)

The duly elected Deputy Chairman of the District of Derbyshire Dales signed the Declaration of Acceptance of Office and was invested with the Chain of Office.

5/15 – LEADER’S ANNOUNCEMENTS

Councillor Rose thanked all Members of the Council who served from 2011 to 2015 for their hard work and integrity, particularly in regard to making a lot of difficult decisions in that period. Councillor Rose also thanked Officers and staff for their efforts over the past year.

Councillor Rose acknowledged the challenges that the Council would face in the coming year, including:

- Important decisions to be made regarding Leisure Services;
- A change to the Planning Committee meetings, which would now take place alternately between Matlock and Ashbourne, and would be subject to review at the end of the year to ensure this did not result in a democratic deficit;
- The Local Plan, which would need to be addressed and approved as soon as possible;
- The Council’s financial position would be under constant pressure due to ongoing Government cuts, and further savings would have to be made;
- The Council’s efforts to provide more affordable housing in the Dales would remain robust, and Councillor Rose would continue to lobby the National Park to adopt the same policy;
- The Council would try to maintain its excellent recycling percentage, and ensure the standard of waste collection service continues;
- Decisions would need to be made regarding working partnerships, such as Sheffield City Region and the Derbyshire Combined Authority.

As well as the challenges, Councillor Rose also outlined some of the opportunities that may arise over the coming year, including:

- If the Council were to approve the new arrangements put forward in the Agenda, there would be more Member empowerment through more consultation with Ward Members and the appointment of Member Champions so that the responsibilities are shared by more Members;
- The potential establishment of a Ward Members “pot”, providing a real opportunity for Members to empower their communities in a way that had not been attempted before, and which would go into the very communities the Council represents;
- With regard to economic regeneration and jobs, as well as other areas of responsibility, the Council needs to take up the opportunities offered by the Government to gain more freedoms and powers for our area away from Whitehall.

Councillor Rose concluded by reiterating the Council’s successes thus far, and his wish that all Members, both continuing and newly elected, could work together to make Derbyshire Dales District Council one of the best District Councils in our region and in the country.

6/15 – MINUTES

It was moved by Councillor Tony Millward, seconded by Councillor Irene Ratcliffe and

RESOLVED That the Minutes of the meeting of the Derbyshire Dales District
(unanimously) Council held on 23 April 2015 be approved as a correct record.

The minutes were signed by the Chairman.

7/15 – RESPONSIBILITY FOR FUNCTIONS AND REVISIONS TO THE COUNCIL’S CONSTITUTION

Councillor Angus Jenkins left the meeting at 7.15pm during discussion of this item.

Council considered a report that sought approval of amendments to the Council’s Constitution in terms of its decision-making structure and delegation to officers; Contract Standing Orders; Financial Regulations, and Rule of Procedure to accommodate a mandatory Standing Order.

Proposed amendments to the decision making structure were listed in the report and the current structure and the revised structure were illustrated in the report.

Further amendments included the creation of Member Champions and the creation of a single Planning Committee that would meet every four weeks at alternating venues, whenever practicable.

It was moved by Councillor Lewis Rose, seconded by Councillor Albert Catt and

RESOLVED 1. That the decision-making structure as set out in paragraph 2.5
(unanimously) and the role of Member Champions as set out in paragraphs 2.6 – 2.10 be approved.

2. That Council discharges functions to Committees within that revised structure and delegates decision making to Officers as set out in Part 3 of the Constitution, attached as Appendix 1 to the report.

The report also included proposals designed to increase Member involvement and influence, including the allocation of individual budgets to Members for use in their Wards

At the meeting of the Council on 7 April (minute 352/14 refers) a motion to amend Rule of Procedure 14.1 was moved and seconded, with debate suspended until this meeting.

The revised scheme of Public Participation reflected consideration by the Development Management Service Review Team and was in response to suggestions made by external consultants. The effect of the changes were summarised in the report and set out in a revised Rule of Procedure appended at Appendix 2 to the report.

Derbyshire Dales Members' allowances had not been fundamentally reviewed since 2008. With the change in Committee structures and the introduction of new roles (e.g. Member Champions) it was recommended that a review be carried out during 2015. Any changes in additions or deletions to current allowances would be backdated to the start of the new Council. Adverts would be placed shortly for the recruitment of the IRP members.

The Officer Employment Procedure Rules govern the recruitment, appointment and dismissal of employees and include specific provisions relating to the three statutory positions of Head of Paid Service, Monitoring Officer and Chief Financial Officer. Those provisions were now the subject of new Regulations which must be contained within the Council's Constitution as a mandatory standing order.

In summary the Regulations provided for a simplified process, as set out in the report. There were, however, a number of issues in respect of the new regulations which remained under consideration and further guidance was awaited in procedural terms. It was therefore recommended that the mandatory elements be adopted as set out in the revised Employment Protocol attached as Appendix 3 to the report, and that a further report be brought to the next Ordinary Meeting of Council.

A review of Contract Standing Orders and Financial Regulations had been undertaken with particular regard to the new Public Contract Regulations 2015 which came into force on 26 February 2015, and which set out the legal framework for public procurement for contracting authorities and procedures which must be followed before awarding a contract to suppliers in circumstances where the value of the contract exceeded the relevant thresholds (subject to certain exclusions).

The revised Contract Standing Orders were attached at Appendix 4 to the report, and the proposed amendments were listed in the report.

The revised Financial Regulations were attached at appendix 3 to the report, and the proposed amendments were summarised in the report.

The Calendar of Meetings for 2015/16 was attached as Appendix 6 (attached) to the report.

It was moved by Councillor Lewis Rose, seconded by Councillor Joanne Wild and

RESOLVED
(unanimously)

3. That the principle of allocating individual budgets to Ward Members be approved.
4. That rule of Procedure 14.4 relating to Public Participation be amended as set out in Appendix 2 to the report.

5. That the review of Members' Allowances during 2015 be noted.
6. That the revised Officer Employment Procedure Rule, set out in Appendix 3 to the report, is approved.
7. That the revisions to Contract Standing Orders and Financial Regulations as described in paragraph 6 and appended as Appendices 3 and 4 to the report respectively, be approved.
8. That the programme of meetings for the 2015/16, attached as Appendix 6 to the report, which reflects the proposed amendments to the decision making structure, be approved.

8/15 – APPOINTMENT TO COMMITTEES AND REVIEW OF REPRESENTATION OF POLITICAL GROUPS

It was moved by Councillor Andrew Shirley, seconded by Councillor Tom Donnelly and

RESOLVED That Members be appointed to serve on the Committees of the
(unanimously) Council in accordance with the wishes of the political groups as set out in Appendix 2 of the report. (attached)

9/15 – APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN TO COMMITTEES

Council considered a report that set out the appointments to the positions of Chairmen and Vice Chairmen to the various decision making bodies, together with Chairmen of the Area Community Forums and Member Champions.

The appointments to the above positions were set out in Appendix 1 to the report. (attached)

It was moved by Councillor Andrew Shirley, seconded by Councillor Jacquie Stevens and

RESOLVED 1. That the Appointments of Committee Chairmen and Vice-
(unanimously) Chairman are approved to hold office until the next Annual Meeting of the Council.

2. That the appointment of Chairmen to the Area Community Forums is approved to hold office until the next Annual Meeting of the Council.

3. That the Member Champions be appointed to their respective roles as set out in Appendix 1 to the report, (attached) to serve until the next Annual Meeting of the Council.

10/15 – APPOINTMENTS TO OUTSIDE BODIES

Council considered a report that reviewed its affiliations with outside bodies and significant partnerships and invited nominations to act as the Council's representatives.

Several affiliations and representative arrangements had changed since the last Annual Meeting, as listed in the report.

The Schedule attached at Appendix 1 (attached) to the report gave the full list of outside bodies that required the Council's consideration at this time. A verbal update was given at the meeting that the representative for the Mid Derbyshire CAB Board should be deleted.

The Council maintained a list of significant external partnerships, many of which required the involvement of representatives from the Council both at elected member and officer level as detailed in the report.

A table that set out the list of Approved Conferences and recommended representation was included in the report.

It was moved by Councillor Lewis Rose, seconded by Councillor Albert Catt and

- RESOLVED**
1. That Council reviews the appointments to outside bodies identified in Appendix 1 to the report, and considers any changes it may wish to make to the current arrangements. This took account of the deletion of the Council representative for the Mid Derbyshire CAB Board.
 2. That the position of organisations where no indemnity insurance currently exists be noted accordingly.
 3. That the Members identified in Appendix 1 to the report be appointed to the relevant outside body to serve until the next Annual Meeting of the Council.
 4. That Members nominated to represent the Council on outside bodies be requested to report back annually on their involvement.
 5. That the revised list of Conferences is approved.
 6. That Councillor Colin Swindell be added to the list of representatives in respect of the Dales Housing Community Connect Forum, as nominated by Councillor Lewis Rose, OBE

Voting:

For	31
Against	1
Abstentions	0

The Chairman declared the motion carried.

11/15 – ANNUAL REPORT OF THE AREA COMMUNITY FORUMS

The Council considered the Annual Reports of the Area Community Forum.

It was moved by Councillor Chris Furness, seconded by Councillor Richard Bright and

- RESOLVED** That the Annual Report of the Area Community Forums be endorsed and published.
(unanimously)

12/15 – SEALING OF DOCUMENTS

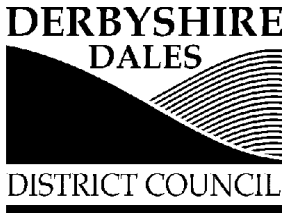
It was moved by Councillor Irene Ratcliffe, seconded by Councillor Jacquie Stevens and

- RESOLVED** That the common seal of the Council be affixed to those documents,

(unanimously) if any, required to complete transactions undertaken by Committees or by way of delegated authority to officers since the last meeting of the Council.

MEETING CLOSED 7.25 PM

CHAIRMAN

	Notable dates in 2015/16 25 May 2015 31 August 2015 25, 26 December 1 January 9, 10 February 2016 25 March 2016 28 March 2016 2 May 2016	Spring Bank Holiday August Bank Holiday Christmas Day/Boxing Day New Years Day Shrovetide Good Friday Easter Monday May Day	PROGRAMME OF MEETINGS 2015/2016 1 = Council Tax & Budget Setting 2 = Civic & Ceremonial Annual Meeting												
			2015							2016					
MEETING – All at 6.00pm (unless otherwise stated)	VENUE	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Council	M	28 (2)	25	23		24		19		28		3(1)	7	26(2)	
Community & Environment	M			9		10	29			14		17			
Governance & Resources	M			16		17		5		21		24			
Planning – A = Ashbourne – Elim Pentecostal Church, Ashbourne M = Town Hall, Matlock	M		16A 24M	14M	11A	8M	13A	3M	1A 22M	19A	16M	15A	12M		
Joint Consultative Group 2.30 pm	M		23				15			13		31			
Central Forum 7.00 pm				21			28				23				
Southern Forum 7.00 pm				7			20				3				
Northern Forum 7.00 pm				28			14				17				
Ernest Bailey	M							26							
Licensing/Appeals	M			15				12				10			
Local Plan Advisory	M			8		9			9			23			

COMMITTEE MEMBERSHIP – 2015-2016 – COMPLETED VERSION 28/5/15**GOVERNANCE AND RESOURCES****17 SEATS**

Conservative 13	Labour 2	Liberal Democrat 1	Independent 1
Jacquie Stevens	Irene Ratcliffe	Steve Flitter	Colin Swindell
Chris Furness	Deborah Botham		
Angus Jenkins			
Alyson Hill			
Lewis Rose			
Albert Catt			
John Tibenham			
Mark Salt			
Garry Purdy			
Neil Horton			
Phil Chell			
Tony Millward			
Jean Monks			
Substitutes	Substitutes	Substitutes	
Sue Bull	Joyce Pawley	Sue Burfoot	
Philippa Tilbrook	Mike Ratcliffe		
Susan Hobson			
Jason Atkin			
David Chapman			
Richard Bright			
Jo Wild			
Jennifer Bower			
Tom Donnelly			
Helen Froggatt			
Richard FitzHerbert			
Vicky Massey			
Ann Elliott			

COMMUNITY COMMITTEE**17 SEATS**

Conservative 13	Labour 2	Liberal Democrat 1	Independent 1
Jo Wild	Mike Ratcliffe	Martin Burfoot	Colin Swindell
Andrew Statham	Joyce Pawley		
Jennifer Bower			
Richard Bright			
Sue Bull			
Tony Morley			
Jason Atkin			
Lewis Rose			
Albert Catt			
Vicky Massey			
Ann Elliott			
Susan Hobson			
Philippa Tilbrook			
Substitutes	Substitutes	Substitutes	
Tony Millward	Irene Ratcliffe	Steve Flitter	
Tom Donnelly	Deborah Botham		
Angus Jenkins			
Mark Salt			
Richard FitzHerbert			
David Chapman			
Jean Monks			
Gary Purdy			
Jacque Stevens			
Phil Chell			
Alyson Hill			
John Tibenham			
Neil Horton			

PLANNING COMMITTEE**17 SEATS**

Conservative 13	Labour 2	Liberal Democrat 1	Independent 1
Garry Purdy	Mike Ratcliffe	Sue Burfoot	Thomas Elliott
Tony Millward	Peter Slack		
Lewis Rose			
Albert Catt			
Richard Bright			
Sue Bull			
Tom Donnelly			
Richard FitzHerbert			
Jason Atkin			
Helen Froggatt			
Andrew Statham			
Neil Horton			
Tony Morley			
Substitutes	Substitutes	Substitutes	
Angus Jenkins	Deborah Botham	Martin Burfoot	
Chris Furness	Joyce Pawley		
John Tibenham			
Andrew Shirley			
Mark Salt			
Vicky Massey			
Jean Monks			
Ann Elliott			
Jo Wild			
Jacque Stevens			
Phil Chell			
Alyson Hill			
Jennifer Bower			

JOINT CONSULTATIVE GROUP**6 SEATS**

Conservative 4	Labour 1	Liberal Democrat 1
Lewis Rose	Joyce Pawley	Steve Flitter
Albert Catt		
Garry Purdy		
Jean Monks		
Substitutes	Substitutes	Substitutes
Tom Donnelly	Irene Ratcliffe	Sue Burfoot
Chris Furness		
Jennifer Bower		

LOCAL PLAN ADVISORY**12 SEATS**

Conservative 9	Labour 2	Liberal Democrat 1
Lewis Rose	Mike Ratcliffe	Martin Burfoot
Albert Catt	Peter Slack	
Phil Chell		
Tony Millward		
Tony Morley		
Garry Purdy		
Andrew Shirley		
Andrew Statham		
Jacque Stevens		
Substitutes	Substitutes	Substitutes
Alyson Hill	Deborah Botham	Sue Burfoot
Angus Jenkins	Joyce Pawley	
Chris Furness		
Susan Hobson		
Jason Atkin		
Richard FitzHerbert		
Neil Horton		
Ann Elliott		
Richard Bright		

JOINT ICT SERVICE COMMITTEE**3 SEATS**

Conservative 2	Labour 1
Lewis Rose	Mike Ratcliffe
Chris Furness	
Substitutes	Substitutes
Albert Catt	Peter Slack

ERNEST BAILEY CHARITY COMMITTEE (area based)

13 SEATS

Councillors Jason Atkin, Martin Burfoot, Sue Burfoot, Deborah Botham, Ann Elliott, Steve Flitter, Joyce Pawley, Garry Purdy, Mark Salt, Andrew Statham, Jacqueline Stevens, Colin Swindell, Jo Wild

LICENSING AND APPEALS COMMITTEE

12 SEATS

Conservative 9	Labour 1	Liberal Democrat 1	Independent Members
Jean Monks	Joyce Pawley	Steve Flitter	Thomas Elliott
Jennifer Bower			
Helen Froggatt			
Tom Donnelly			
John Tibenham			
Tony Millward			
Angus Jenkins			
Alyson Hill			
Richard FitzHerbert			

APPOINTMENT OF CHAIRMEN, VICE-CHAIRMEN AND MEMBER CHAMPIONS

2015/2016

Committee/Decision Making Body	<u>Chairman</u>	<u>Vice-Chairman</u>
Community & Environment	Jo Wild	Andrew Statham
Governance and Resources	Jacqueline Stevens	Chris Furness
Planning Committee	Garry Purdy	Tony Millward
Local Plan Advisory	Lewis Rose	Albert Catt
Licensing/Appeals	Jean Monks	Jennifer Bower
JCG	To be appointed at first meeting	To be appointed at first meeting
Ernest Bailey Charity	Mark Salt	Jason Atkin

Community Consultative Groups	Chairman	Vice-Chairman
Central Area Community Forum	Ann Elliott	Jason Atkin
Southern Area Community Forum	Richard Bright	Phil Chell
Northern Area Community Forum	Judith Twigg	Helen Froggatt

Member Champions

Committee	Service Area	Champion
Governance and Resources	Corporate Services	Alyson Hill
	Resources	Chris Furness
	Regeneration and Policy (Corporate Plan and Performance)	Angus Jenkins
Community and Environment	Community Development	Richard Bright
	Environmental Services	Sue Bull
	Housing	Jennifer Bower
	Regeneration and Policy (Economic Development, Tourism and Regeneration)	Tony Morley
	Regulatory Services	Andrew Statham

APPOINTMENTS TO OUTSIDE BODIES 2015/2016**Appendix 1**

OUTSIDE BODY	Representative(s) 2015/16	Substitute(s) 2015/16
Arkwright Society - Council of Management	Garry Purdy	Not Applicable
Ashbourne Community Transport	Phil Chell	Not Applicable
Avarto Board	Chris Furness	
Dales Housing Community Connect Forum	Ann Elliott Jennifer Bower	
Derbyshire Dales Council for Voluntary Service	Susan Hobson	Not Applicable
Derbyshire Economic Partnership	Lewis Rose	Tony Morley
Derby and Derbyshire Strategic Leadership Forum	Lewis Rose	Albert Catt
Derbyshire Sport	Jo Wild	Andrew Statham
Derbyshire Supporting People Commissioning Body	Andrew Statham	Jo Wild
Derwent Valley Community Rail Partnership	Garry Purdy	Not Applicable
Derwent Valley Mills World Heritage Board	Richard FitzHerbert	Not Applicable
Peak District and Derbyshire Destination Management Partnership	Tony Morley	
Peak District Partnership	Lewis Rose (leader)	
East Midlands Museum Service	Richard FitzHerbert	Jean Monks
East Midlands Councils	Lewis Rose (leader)	Jacque Stevens
Derwent Valley Partnership Schemes in Conservation Areas – Cromford Grants Committee	Garry Purdy	Not Applicable
District Councils' Network	Lewis Rose	Albert Catt
Erewash Credit Union	Head of Housing	Not Applicable

OUTSIDE BODY	Representative(s) 2015/16	Substitute(s) 2015/16
High Peak and Hope Valley Community Rail Partnership	Chris Furness	Jean Monks
LGA Cultural Champion	Richard FitzHerbert	
LGA General Assembly	Lewis Rose	Albert Catt
Mid Derbyshire CAB Board	Sue Bull	Not Applicable
National Association of British Market Authorities	Jo Wild	Not Applicable
National Stone Centre	Peter Slack	Not Applicable
Peak District National Park Authority	David Chapman Chris Furness	Not Applicable
Derbyshire Police and Crime Panel	Richard Bright	
Rural Network East Midlands	Tony Morley	
Sheffield City Region	Lewis Rose	
Sheffield City Region – Overview and Scrutiny	Chris Furness	
Waste Strategy Group	Jo Wild	
Wirksworth Leisure Community Group	Mike Ratcliffe Jo Wild	Not Applicable

Ward Member Representation

Matlock Community Vision	Sue Burfoot Ann Elliott	
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