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## **COMMUNITY AND ENVIRONMENT COMMITTEE**

**Minutes of a Meeting held on Thursday 27 October 2016 in the Council Chamber, Town Hall, Matlock at 6.00 pm.**

**PRESENT** Councillor Joanne Wild - In the Chair

Councillors Jason Atkin, Deborah Botham, Jennifer Bower, Richard Bright, Sue Bull, Martin Burfoot, Albert Catt, Ann Elliott, Susan Hobson, Vicky Massey-Bloodworth, Mike Ratcliffe, Lewis Rose OBE, Andrew Statham and Colin Swindell.

Sandra Lamb (Head of Corporate Services), Paul Wilson (Corporate Director), Tim Braund (Head of Regulatory Services), Heidi McDougall (Head of Environmental Services), Steve Capes (Head of Regeneration and Policy), Giles Dann (Economic Development Manager), Ashley Watts (Head of Community Development) and Jackie Cullen (Committee Assistant).

### **APOLOGIES**

Apologies for absence were received from Councillors Tony Morley, Joyce Pawley and Philippa Tilbrook. Councillor Susan Hobson attended as Substitute Member.

### **230/16 - MINUTES**

It was moved by Councillor Colin Swindell, seconded by Councillor Mike Ratcliffe and

**RESOLVED** That the minutes of the meeting of the Community & Environment Committee held on 1 September 2016 be approved as a correct record.  
(unanimously)

The Minutes were signed by the Chairman.

### **231/16 – MATLOCK BUS STATION PUBLIC CONVENIENCES CAPITAL WORKS**

The Committee considered a report seeking Members' approval, subject to funding being approved at Council, for capital works to be undertaken to install a drain in each toilet block at Matlock Bus Station public conveniences.

The Bus Station toilets were constructed in 2007; however, the design of the building with solid tiled floors made it difficult for in-depth cleaning to be undertaken, as there were currently no drains in the floors or the foyer area. The benefits of installing drains were set out in the report, and it was estimated that the works needed would cost up to £20,000. The exact works required would be specified and quotes sought over the next month, prior to the Council meeting in November.

It was moved by Councillor Ann Elliott, seconded by Councillor Jennifer Bower and

- RESOLVED**
1. That the business case outlined in the report be referred to Council in November 2016, to be considered for funding alongside other capital scheme business cases and if approved recommendation 2 below be implemented.
  2. That subject to the above, works be carried out to install a drain in each toilet block at Matlock Bus Station toilets.

**Voting:**

<b>For</b>	14
<b>Against</b>	1
<b>Abstentions</b>	0

The Chairman declared the motion carried.

## **232/16 – HEALTH AND WELLBEING HUB UPDATE**

The Committee considered an update of the work of the Health and Wellbeing Hub, progress against the Health and Wellbeing Strategy Action Plan for 2015/16 and the Action Plan for 2016/17.

The Health and Wellbeing Hub's terms of reference were set out in the report. It was noted that Councillor Susan Hobson had recently been appointed as the Member Representative to work with the Hub and her initial comments following the Hub meeting on 12 August 2016 were presented in the report.

The Hub met on 12 August 2016 to review the work plan for 2015/16 and to agree realistic targets for 2016/17. Both existing Action Plans were attached as Appendix 1 to the report, and the first Action Plan received from Environmental Services was attached as Appendix 2 to the report.

It was moved by Councillor Mike Ratcliffe, seconded by Councillor Lewis Rose OBE and

- RESOLVED**  
(unanimously)
1. That the report is noted.
  2. That the Action Plan for 2016/17 is endorsed and progress reported on an annual basis.
  3. That the Environmental Services Action Plan for 2016/17 is adopted.

## **233/16 – FOOD LAW ENFORCEMENT SERVICE BUSINESS PLAN 2016/17**

The Committee considered a report that introduced the District Council's business plan for food law enforcement activities for 2016/17 for formal approval and adoption.

Derbyshire Dales District Council's Environmental Health team was responsible for ensuring the safety of food in approximately 1400 food premises, and was required to produce an annual business plan that set out how it would provide its food safety enforcement service, to conform to guidance issued by the Food Standards Authority. The key activities were listed in the report and further information on each of these activities was contained in the full Food Law Enforcement Service Business Plan itself, which was attached as Appendix 1 to the report.

It was moved by Councillor Albert Catt, seconded by Councillor Mike Ratcliffe and

**RESOLVED** That the Food Law Enforcement Service Business Plan 2016/17  
(unanimously) attached as Appendix 1 to the report is approved.

## **234/16 – DERBYSHIRE DALES ECONOMY**

The Committee considered a report showing progress on the Derbyshire Dales Economic Plan, originally adopted in September 2014, to take forward Members' economic development priority and to recommend a new approach to developing business units and sites for employment. The Member Representative on the Place Shaping Hub was Councillor Tony Morley, whose comments were included in the report.

A progress report had been considered by the Community and Environment Committee on 29 October 2015. The Economic Plan responded to clear evidence of economic need in the Derbyshire Dales, resulting from the low pay and low-skilled jobs that characterised the district, as set out in the report and illustrated in Figure 1 which showed pay levels of 326 local authorities in England ranked highest to lowest.

Based on the facts presented, it was considered that there was a clear need for:

- More higher-paid jobs
- More (modern) workspace / employment sites
- Better rural broadband

The activity undertaken under the Economic Plan had focused on the following priority themes:

1. Employment sites
2. Business engagement
3. Derbyshire Dales Business Advice
4. Enterprise Peak District partnership projects
5. Visitor Economy

An update on each was summarised in the report, with progress in the past year highlighted and next steps proposed, and a detailed report was provided in full in Appendix 1 to the report.

It was reported that Members had attended an economic development workshop on 4 October 2016, on the theme: *Invest, Build, Grow*. The slides used in the introduction were attached as Appendix 2 to the report: they highlighted the fact that Business Rates comprised some 20% of

the District Council's income at present and that there was a need to grow Business Rates income for the council. The Key Facts relating to Derbyshire Dales Economy 2016 were attached as Appendix 3 to the report, and a summary of the feedback from the Members' Workshop was included in the report.

It was therefore recommended that a new approach to regeneration be developed, with a focus on District Council involvement in the direct delivery of workspace and associated infrastructure, as set out in the report. When options had been developed (and costed) by the Place Shaping Hub, specific recommendations would then be brought to Members for action.

In June 2014 Council transferred £300,000 to an Economic Development Reserve, providing a one-off sum available to match-fund projects. Together with existing resources, that resulted in an Economic Development Reserve of £376,475. A plan for expenditure of the Economic Development Reserve was agreed at the Community and Environment Committee meeting on 29 October 2015, much of it to match fund EU grant applications for local economic projects, as detailed and updated in the report.

The full economic development reserve expenditure programme 2015/16 to 2018/19 was tabled in the report.

The Economic Development Manager had circulated a copy of the Derbyshire Dales Business Survey Final Report and a paper entitled 'Executive Summary: Review of Approach to the Delivery of New Employment Floorspace in Derbyshire Dales (October 2016)' prior to the meeting.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Mike Ratcliffe and

**RESOLVED**  
(unanimously)

1. Members' views as expressed at the recent Members Workshop on economic development "*Invest, Build, Grow*" are supported
2. The Derbyshire Dales economic position, with the 9<sup>th</sup> lowest workplace pay in England currently, is noted
3. The need to grow Business Rates income, in order that the District Council might continue to fund valued frontline services, is noted
4. Progress to date in delivering the Derbyshire Dales Economic Plan 2014-2019 is noted
5. A new approach to regeneration be developed by the Place Shaping Hub, as set out in section 3, with costed proposals brought to Members in due course
6. Council be recommended to approve the revised expenditure programme of £376,381, as set out in the table in paragraph 4.5, and its financing from the Economic Development Reserve

## **235/16 – ASHBOURNE AIRFIELD INDUSTRIAL ESTATE LINK ROAD**

Councillor Richard Bright left the meeting at 7.09pm prior to discussion of this item.

The Committee considered a report on progress regarding the construction of the Ashbourne Airfield Link Road in order to unlock 8 hectares of employment land and a significant housing allocation, and to ensure that funding was available - the top priority within the District Council's Economic Plan.

Members were reminded that the project had received a Growth Deal allocation of £1m from D2N2 Local Enterprise Partnership, subject to detailed appraisal of the project (a two stage process). The results of the Airfield Business Survey 2016 were set out in the report, with the key findings summarised therein.

Members were reminded that the site was in private ownership, and the owner's original approach (without state intervention) was to build the road in stages over a period of years based on his cash flow limitations; accelerating the delivery of the link road was therefore important to growing the Ashbourne and wider Derbyshire Dales economy, as detailed in the report. Independent legal advice had been obtained by the District Council during 2015 on key aspects of the project; the recommendations were set out in the report. In early 2016, the County Council generated an indicative cost framework and timescale for constructing the Link Road. They had also facilitated some initial work on the detailed economic appraisal that would need to be put to D2N2 as part of the Stage 2 funding submission alongside findings from the business survey.

Stage 1 funding approval from D2N2 was received by the District Council on 9 June 2016. In addition, detailed planning permission for the new link road was granted by the District Council (16/00168/FUL) on 25 May 2016. Throughout the last 24 months, complex five-way negotiations had been taking place on a regular basis between the relevant parties. During that time, in-principle verbal commitments by land owners regarding funding and land transfer had been secured.

The next step would be to procure the detailed full design and tender specification required for Stage 2 approval; D2N2 were informed of this by letter on 7 September 2016 (copy at Appendix 2 to the report). The full design would help ascertain construction costs more accurately. Procurement would be undertaken by Derbyshire County Council on behalf of partners, and subject to the outcome of this, the detailed and technical package of work was expected to cost up to £160,000 and was to be funded (at-risk) jointly by the private sector, the District Council and the County Council. The District Council contribution would be 25% of the cost, as would be the contribution from the County Council. Members were recommended to approve this expenditure of up to £40,000 from the Economic Development Reserve and that it be included within the Capital Programme.

Additional professional, legal and project management advice and support services would need to be procured by the District Council to ensure its interests were protected. This contract was expected to cost up to £25,000. Members were also recommended to approve this expenditure from the Economic Development Reserve and that it be included within the Capital Programme. It was noted that depending on the costs that resulted from the design process, funding availability for the construction stage may need to be re-assessed. If additional contributions were to be sought, a further report would be brought to Members.

The project plan was tabled in the report and it was expected that the necessary documentation for Stage 2 funding approval would be submitted to D2N2 in early 2017.

The new link road described in this report would create a through route and make a connection to the District Council section (such that it would not be a cul-de-sac), enabling the District Council to offer its 300m length of Blenheim Road for adoption. A sum of £25,000 was already included in the District Council's approved Capital Programme for 2016/17 to cover the investigation works to assess whether this length of road met adoption standards. It was

proposed that they were procured simultaneously with the design for the new link road as described in paragraphs 4.1 and 4.2 of the report. Subject to the outcome of these investigations, capital expenditure was likely to be needed by the District Council to bring its 300m length of Blenheim Road up to adoptable standard - potentially in the region of £150,000. It was therefore proposed that Council be recommended to ensure that the Capital Programme included provision for works necessary to bring the existing 300m length of Blenheim Road owned by the District Council up to the standard required for adoption by the Local Highway Authority.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Albert Catt and

**RESOLVED**  
(unanimously)

1. That progress on accelerating the construction of the Ashbourne Airfield Link Road is noted;
2. That the next steps as set out in sections 4 and 5 of the report are agreed;
3. That Council be recommended to approve up to £40,000 expenditure, financed from the Economic Development Reserve, as 25% of the cost of procuring a full design and tender specification for construction of the Ashbourne Airfield Link Road (including specifying and costing works necessary to bring the District Council's existing 300m length of Blenheim Road up to the standard required for adoption by the Local Highway Authority), and that this sum be included within the Capital Programme.
4. That Council be recommended to approve £25,000 expenditure, financed from the Economic Development Reserve, to procure professional, legal and project management advice and services on behalf of the District Council's interests in the stages leading up to construction of the Ashbourne Airfield Link Road, and that this sum be included within the Capital Programme.
5. That Council be recommended to ensure the Capital Programme includes provision for works necessary to bring the District Council's existing 300m length of Blenheim Road up to the standard required for adoption by the Local Highway Authority (estimated at £150,000 subject to 3 above), this being considered along other projects to be funded from the Capital Programme.

**236/16 – SAFER DERBYSHIRE DALES PARTNERSHIP CCTV SYSTEM**

The Committee considered a report on an overview of the current position of the Safer Derbyshire Dales Partnership CCTV and considered options as to its future.

The District Council's Community Safety provision was a statutory function under the Crime and Disorder Act 1998. The Safer Derbyshire Dales Partnership CCTV system was originally established as a mobile system in 2002, consisting of six cameras and four receiver units, and was expanded to meet Police demand between 2007 and 2010, as set out in the report. The use of CCTV had supported a number of high profile criminal investigations, as listed in the report.

Due to the factors listed in the report, Officers were currently considering alternative options for housing the units, should Members support the recommendation. These options were detailed in the report, and are summarised as follows:

Option 1 – Renewal and Replacement

Option 2 – Decommission the Partnership CCTV system

It was therefore recommended that the District Council make available a capital sum of up to £100,000 to fulfil the replacement programme of CCTV provision in the Derbyshire Dales. In addition, ongoing maintenance costs of approximately £6,000 per annum would be required to support the new system.

It was moved by Councillor Colin Swindell, seconded by Councillor Lewis Rose OBE and

**RESOLVED**

1. That the business case outlined in the report for the upgrade and replacement of the Safer Derbyshire Dales Partnership CCTV system is approved;
2. That subject to (1) above the business case outlined in the report be referred to Council in November 2016 for inclusion in the Capital Programme, to be considered for funding of £100,000 alongside other capital scheme business cases;
3. That, subject to (1) above, Council be requested to approve the estimated annual cost of £6,000 to be incorporated into the revenue budget when the estimates are set for 2017/18 onwards.

**Voting:**

<b>For</b>	12
<b>Against</b>	2
<b>Abstentions</b>	0

The Chairman declared the motion carried.

**237/16 – CRIME AND DISORDER REDUCTION OFFICER FUNDING**

Councillor Lewis Rose OBE left the meeting at 7.40pm prior to discussion of this item.

The Committee considered a report that sought approval to fully fund the role of the Crime and Disorder Reduction Officer, in light of recent changes to external funding requirements.

The current responsibilities of the post were listed in the report, with the current workload outlined in Appendix 1 to the report. Funding for the post was currently made up of contributions from the Police and Crime Commissioner (£7,807), Derbyshire County Council (£7,807), Police (£7,615) and £6,893 from the District Council. However, in April 2017, funding from the PCC would cease to be available to support the role, and would instead be solely for the provision of projects and initiatives, which were to be delivered and/or co-ordinated by the post holder.

It was considered that the role was key to supporting the District Council's work on maintaining its status as area of low crime, as well as working with local businesses and partners in tackling Anti-Social Behaviour and crime. It was also intrinsic to maintaining the District

Council’s role in the Derbyshire Dales Safety Partnership and the work associated to that (see Appendix 1 to the report).

It was moved by Councillor Albert Catt, seconded by Councillor Jennifer Bower and

- RESOLVED**
1. That the current work stream of the Community Safety team is noted.
  2. That Council be recommended to approve the provision of the additional financial contribution of £7,807 per annum to enable the post of the Crime and Disorder Reduction Officer to be fully funded and reflected in revenue estimates with effect from 2017/18.

**Voting:**  
**For** 12  
**Against** 1  
**Abstentions** 0

The Chairman declared the motion carried.

**238/16 – PRIORITISATION OF CAPITAL PROGRAMME BIDS FOR USE OF THE CAPITAL PROGRAMME RESERVE**

The Committee considered a report that asked Members to prioritise any capital projects approved at this meeting which might require financing from the Capital Programme Reserve. This would be taken into account at the Council meeting on 24<sup>th</sup> November, when requests for funding would be considered.

Earlier in this meeting, members had considered several reports that sought approval for new capital projects. It was indicated in the reports that any new projects approved by this Committee would have to be referred to the Council meeting on 24<sup>th</sup> November for approval of funding. Members were therefore asked to prioritise any capital projects approved at this meeting, so that the Committee’s relative priorities could be taken into account when the requests for funding were considered at the Council meeting on 24<sup>th</sup> November, alongside any capital projects referred from the Governance & Resources Committee.

The capital projects submitted for approval at this meeting, together with a suggested score set by the Corporate Leadership Team (CLT), was tabled in the report, as shown below:

<b>Capital Project</b>	<b>Amount</b>	<b>CLT score</b>	<b>Committee priority*</b>
Ashbourne Airfield Industrial Estate Link Road	£150,000	66%	
Matlock Bus Station Toilets Drain	£20,000	38%	
CCTV	£100,000	64%	

\*Members were requested to prioritise any projects approved at this meeting, by scoring the most important as 1, second most important as 2, etc.

The Corporate Director advised the Committee that the CLT score for the Matlock Bus Station Toilets Drain should read 38% in the original report (as amended above) and not 28%.

It was moved by Councillor Albert Catt, seconded by Councillor Mike Ratcliffe and

**RESOLVED** That Members prioritised the bids for the capital programme in respect of any new capital projects approved at this meeting that might require financing from the capital programme reserve, as follows:

Capital Project	Amount	CLT score	Committee priority*
Ashbourne Airfield Industrial Estate Link Road	£150,000	66%	1
Matlock Bus Station Toilets Drain	£20,000	38%	3
CCTV	£100,000	64%	2

**Voting:**

**For** 10  
**Against** 3  
**Abstentions** 0

The Chairman declared the motion carried.

### 239/16 – LEISURE SERVICES REVIEW: UPDATE

The Committee considered a report on the progress of the Leisure Service review.

On 14 January, a presentation was given via a Members’ Workshop outlining the work carried out, options available and related benefits, and a second workshop was held on 24 February to allow Members an opportunity to discuss the options in greater detail.

Options	Leisure Centre	Sports Development
One	In-house	In-house
Two	Outsourced	In-house
Three	Outsourced	Outsourced
Four	New NPDO	New NPDO
Five	Retain: Arc & Ashbourne CAT: Bakewell & Wirksworth	In-house

It was agreed that Options 2 and 5 were the most appropriate options, thus work was now underway with FMG Consulting to provide greater detail on the financial and service benefits of these options, as well as exploratory work on the possibility of Community Asset Transfers for Bakewell Swimming Pool and Wirksworth Leisure Centre. The Head of Community Development advised Members that the Consultants’ report had recently been received and was currently being evaluated, and that a draft report would be presented to Members at the

24 November Council meeting. A members' briefing session would then take place on 1 December, immediately followed by Special Council in order to progress the review.

Appendix 1 to the report outlined the work plan and timescales for Officers and the council's consultants. It was reported that currently, with the exception of final discussions with external parties, work was on track.

It was moved by Councillor Albert Catt, seconded by Councillor Vicky Massy-Bloodworth and

**RESOLVED** That the report be noted.  
(unanimously)

**MEETING CLOSED 8.10PM**

**CHAIRMAN**