

Category	Proposal	<p>Letter Fee (see below for exemptions) In all cases the more information that is provided will result in a more detailed and informed response from the Authority. Please note:</p> <ul style="list-style-type: none"> • All fees noted below are inclusive of VAT • Refunds will not be issued • Exemptions where no fee is required: <ul style="list-style-type: none"> – Works wholly associated with adaptations for the disabled. – Fully affordable housing schemes – Development on land belonging to or maintained by a Parish or Town Council in connection with the operation of any public service administered by them 	<p>Letter and Meeting Fee Held in Council offices unless otherwise requested by Officers</p>
A	<p>Do I need planning permission</p> <p>Time to respond 2 weeks</p>	<p>£25</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development Dimensions of proposed extension/building etc. Plans of the proposal (to scale if dimensions not provided)</p> <p>Development Code A1</p>	N/A
B	<p>Householder proposals (Per site)</p> <p>Time to respond - 2 weeks letter 4 weeks letter and meeting</p>	<p>£50</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development Dimensions of proposed extension/building etc. Plans of the proposal (to scale if dimensions not provided)</p> <p>Development Code B1</p>	<p>£100</p> <p>Development Code</p>

			B2
C	<p>Works to Listed Buildings</p> <p>Time to respond - 2 weeks letter 4 weeks letter and meeting</p>	<p>Householder £50 Commercial £100</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Detailed description of works</p> <p>The submission of the following may be required: Plans/photographs to indicate the works</p> <p>Development Codes CH1 (Householder) and CC1 (Commercial)</p>	<p>Letter and meeting: Householder £100 Commercial £200</p> <p>Development Codes CH2 (Householder) and CC2 (Commercial)</p>
D	<p>Advertisement proposals (Per site)</p> <p>Time to respond 2 weeks or as otherwise notified</p> <p>(If the building is listed refer to works to listed buildings)</p>	<p>£50</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development Dimensions of proposed adverts Plans of the adverts including where to be located (to scale if dimensions not provided)</p> <p>Development Code D1</p>	N/A
E	<p>Change of use (not Inc. dwellings, major development or engineering works)</p> <p>Time to respond 2 weeks or as otherwise notified</p>	<p>£100</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development</p>	N/A

		<p>The submission of the following may be required: Floor plans to demonstrate proposal</p> <p>Development Code E1</p>	
F	<p>All other uses / buildings 0 – 499 Sqm</p> <p>Time taken to respond 4 weeks or as otherwise notified</p>	<p>£100</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development Layout plan</p> <p>The submission of the following may be required: Topographical survey Layout plan, can be indicative Point of access and transport statement Ecology reports Drainage reports</p> <p>Development Code F1</p>	<p>Letter and meeting £150</p> <p>Development Code F2</p>
G	<p>All other uses / buildings 500-999 Sqm/ less than 1ha</p> <p>or,</p> <p>0 – 3 dwellings (Outline less than 0.5ha) (Including change of use of buildings)</p> <p>Time to respond 4 weeks or as otherwise notified</p>	<p>£150</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development Layout plan</p> <p>The submission of the following may be required: Topographical survey Layout plan, can be indicative Point of access and transport statement Ecology reports</p>	<p>Letter and meeting £350</p>

		<p>Drainage reports</p> <p>Development Code G1</p>	<p>Development Code G2</p>
H	<p>All other uses / buildings 1,000 – 9,999 Sqm / 1-2 Ha</p> <p>or,</p> <p>4 – 9 dwellings (Outline less than 0.5ha) (Internal code: P0603)</p> <p>Time to respond 4 weeks or as otherwise notified</p>	<p>£300</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development 1:2500 site plan</p> <p>The submission of the following may be required: Topographical survey Layout plan, can be indicative Point of access and transport statement Ecology reports Drainage reports Landscape impact assessment Arboricultural report Statement of significance and impact (in relation to heritage assets) Developer contribution information Contaminated land report</p> <p>Development Code H1</p>	<p>Letter and meeting £500</p> <p>Development Code H2</p>
I	<p>10-99 Dwellings (Outline of 0.5 – 1.99 Ha)</p> <p>Time to respond 4 weeks or as</p>	<p>£500</p> <p>The following will need to be provided: Contact name and details</p>	<p>Letter and meeting £750</p>

	otherwise notified	<p>Address to which the proposal relates Description of development 1:2500 site plan</p> <p>The submission of the following may be required: Topographical survey Layout plan, can be indicative Point of access and transport statement Ecology reports Drainage reports Landscape impact assessment Arboricultural report Heritage statement Developer contribution information Contaminated land report</p> <p>Development Code I1</p>	Development Code I2
J	<p>99-199 Dwellings (Outline of 2 – 4 Ha) (Internal code: P0103)</p> <p>Time to respond 4 weeks or as otherwise notified</p>	<p>£625</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development 1:2500 site plan</p> <p>The submission of the following may be required: Topographical survey Layout plan, can be indicative Point of access and transport statement Ecology reports Drainage reports Landscape impact assessment Arboricultural report</p>	Letter and meeting £875

		<p>Heritage statement Developer contribution information Contaminated land report</p> <p>Development Code J1</p>	<p>Development Code J2</p>
K	<p>All other uses: 10,000+ Sqm > 4 Ha or > 200 dwellings</p> <p>Time to respond 4 weeks or as otherwise notified</p>	<p>£750</p> <p>The following will need to be provided: Contact name and details Address to which the proposal relates Description of development 1:2500 site plan</p> <p>The submission of the following may be required: Topographical survey Layout plan, can be indicative Point of access and transport statement Ecology reports Drainage reports Landscape impact assessment Arboricultural report Heritage statement Developer contribution information Contaminated land report</p> <p>Development Code K1</p>	<p>Letter and meeting £1000</p> <p>Development Code K2</p>
L	<p>Initial 'in principle' enquiry with email confirmation of meeting with limited up front information provided.</p> <p>Time to respond 4 weeks or as</p>	<p>£300</p> <p>The following will need to be provided: Contact name and details and their interest in the site (e.g. agent/owner)</p>	<p>Email to confirm discussion</p>

	otherwise notified	Description of development Detail of site address The submission of the following may be required : 1:2500 site plan (optional) Development Code L1	
M	Request for information Confirmation of last known planning use of land and/or buildings <i>Sites / buildings < than 1000sq. m</i> <i>Sites / buildings > than 1000sq. m</i> Confirmation as to whether a building / structure is deemed curtilage listed Time to respond - 2 weeks or as otherwise notified	£25 £50 £25 Development Code M1	N/A
N	Enquiries relating to the discharge of pre-commencement conditions Householder applications Other applications Time to respond - 2 weeks (householder) or 4 weeks (other) (Please note that engaging in discussions with the Local Planning Authority under this category does not negate the need to formally discharge pre-commencement conditions through the submission of an application)	£20 - Development Code N1 £50 - Development Code N2	Letter and Meeting N/A £75 Development Code

			N3
O	<p>Enquiries relating to minor amendments to approved developments and variation / amendments to s106 agreements</p> <p>Time to respond 4 weeks or as otherwise notified</p>	<p>£50</p> <p>Development Code O1</p>	N/A
P	<p>Additional letter and/or meeting (Where original enquiry was development code was A1, B1, CH1, CC1, D1, E1, M1 or N1) – Time to respond – 2 weeks</p> <p>Additional Letter and/ or meeting (Where original enquiry was development code was B2, CH2, CC2, F1, F2, G1, G2, H1, H2, I1, I2, J1, J2, K1, K2, L1, N2, N3, or O1) – Time to respond – 4 weeks</p>	<p>Half original fee</p> <p>Development Code P1</p> <p>Half original fee</p> <p>Development Code P2</p>	<p>N/A</p> <p>N/A</p>