

DELEGATED/URGENT DECISION ECORD

Name and Title of Officer: Paul Wilson Chief Executive		Service: Community and Environmental Services	
Delegated Power Being Exercised: Amendment to management fee payable to Freedom Leisure for the provision of the Council's Leisure Centres delivered under contract.			
Subject of Decision:	Amendment to management fee payment arrangements to Freedom Leisure	Ref.	
Decision Taken(specify precise details):	To provide for 6 months advance payment of the monthly management fee and to adjust the fee payable to cover unmitigated costs of the leisure centre facilities during nationally enforced lockdown due to Coronavirus.		
Consultation	Cllr Mrs. Bull (Chair of Governance and Resources), Cllr. Fitzherbert (Chair of Council), Cllrs. Purdy, Flitter, Ratcliffe and Buttle (Political Group Leaders) All consultations via email 6 th April 2020. Responses received 6 th and 7 th April 2020.		
Budget implications. State value of decision and budget used. Decision to be taken without budgetary provision will need the consent of the Head of Service and Head of Resources	Value: £232,500 management fees (6 months advance payment) plus £40,686 per month for 3 months.	Budget Head Head of Community and Environmental Services	
	Within budgetary provision?	If no. Identify budget head	Approved by: (Initials.)

	Management Fee of £232,500 within 2020/21 approved budget	Monthly fee of £40,686 financed via General Reserve	Chief Executive Head of Resources
Reasons for the Decision (specify all reasons for taking the decision including where necessary reference to Council policy, Contract Standing Orders, Financial Regulations)	In order to mitigate the risk upon the long-term viability of the leisure contact due to exceptional national circumstances.		
Alternative Options Considered (if appropriate)	The alternative option of the District Council assuming full responsibility and liability for the delivery of the leisure service contract has been considered but is not a financially viable and sustainable option.		
List all background/reports/information considered and attached (Legal, Personnel, Financial Implications etc)			
Decision:	To agree to the advance payment of 6 months management fee and an enhanced management fee payment of £40,686 per month for 3 months to cover unmitigated costs of maintaining the leisure centres.		
Signature and Date: Paul Wilson 7 th April 2020			