

# Application Form

## Business and Planning Act 2020 – Pavement Licence

A pavement licence will allow the licence-holder to place removable furniture or similar items over certain highways adjacent to the premises where the pavement is proposed to be used for specific purposes. More information can be accessed at

<https://www.gov.uk/government/publications/pavement-licences-draft-guidance>

**Derbyshire Dales District Council Council** (“the Council”) will consider your application for a Pavement Licence in accordance with the standard conditions attached to this application form.

**Please note the following important information before completing the form:**

- The licence may only operate between the hours specified by the Council in writing. Further restrictions on operating hours may be applicable at some locations and you will be advised if these restrictions apply at your location.
- The applicant shall have public liability insurance in the sum of at least **£5 million**.
- The licence shall run for **the period specified** (minimum 3 months) or until **30 September 2021**.
- The Council has **7 days** from the day after the receipt of a valid application to consult with other authorities/agencies and a further 7 days in which to determine the application.

### 1 Details of the Business and Applicant

<b>Business name*</b>			
<b>Applicant name*</b>		<b>Position if applicable</b>	
<b>Address of business*</b> (for the Pavement Licence)	<b>Post Code:</b>		
<b>Part of the Highway to which the application relates</b>  <b>Detailed plan to be provided – see 4. below</b>		<b>Purpose or purposes for which the furniture will be used</b> (to sell or serve food or drink or consumption of food or drink)	

<b>Name and address of Owner</b> (if different to applicant)			
<b>Telephone (daytime/office)</b>		<b>Telephone (emergency out of hours)</b>	
<b>Email address</b>			

\*These details will be included in a public notice at the premises and on the District Council website

**2 Details of the days of the week and the hours between which the furniture will be used**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
<b>Time from</b> Not before 9am							
<b>Time to</b> No later than 11pm							

**3 Type of Furniture to which the application relates**

<p><b>Details of proposed furniture</b> Applicants are required to describe the type of furniture (including approximate sizes)</p> <p><b>Supporting documentation attached (images/photos etc)</b></p>	
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<b>Proposed Number of tables</b> (including approximate sizes)		<b>Proposed number of chairs</b> (including approximate sizes)	

**4 Sketch Diagram / Plan**

**Please provide a sketch diagram / plan** of the area that will be included in the licence showing proposed layout of **tables, chairs; and any barriers or other items eg umbrellas, free-standing heaters etc.**  
*(Please include the dimensions of the area)*

## 5 Conditions, Declaration and Indemnity

	<b>Enclosed</b>	<b>To follow</b> (application will not be valid until received)	<b>Agree</b> (please indicate <b>yes</b> or <b>no</b> )
<b>Public Consultation</b> I undertake to carry out the necessary public consultation in accordance with the requirements of the Act and note that if found to have failed to comply with these requirements the licence will be void and no compensation will be payable			
<b>Public Liability Insurance</b> (a copy of my public liability insurance indicating that the sum insured is <b>no less than £5,000,000</b> )			
<b>Indemnity</b> In the event of the Local Authority granting permission sought herein, I agree to indemnify and hold harmless the relevant Council(s) from and against all actions in law or inequity, damages, statutory or common law losses, costs charges and expenses arising in manner whatsoever out of the placing of tables, chairs and other items on pavements			
<b>Conditions of Pavement Licence (Annex A)</b> I have read, understood and give my undertaking to observe and abide by the conditions of the pavement licence and any other additional conditions, which may be attached to the licence I have been granted.			
<b>Right to revoke or Suspend Pavement Licence</b> I understand that the District Council has the right to revoke or suspend the licence and that in the event, I will not receive any compensation.			
<b>Signature of Applicant</b>		<b>Signature of Business owner</b> (if different to applicant)	
<b>Please print name</b>		<b>Please print name</b>	
<b>Date Application made</b>			

Licensing Team, Regulatory Services, Derbyshire Dales District Council, Town Hall, Matlock, DE4 3NN Tel: 01629 761313 email: [licensing@derbyshiredales.gov.uk](mailto:licensing@derbyshiredales.gov.uk)