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## **COMMUNITY AND ENVIRONMENT COMMITTEE**

**Minutes of a Meeting held on Thursday 11 January 2018 in the Council Chamber, Town Hall, Matlock at 6.00 pm.**

**PRESENT** Councillor Joanne Wild - In the Chair

Councillors Jason Atkin, Richard Bright, Sue Bull, Martin Burfoot, Ann Elliott, Susan Hobson, Tony Morley, Dermot Murphy, Joyce Pawley, Garry Purdy, Mike Ratcliffe, Lewis Rose OBE, Colin Swindell and Philippa Tilbrook.

Paul Wilson (Corporate Director), Tim Braund (Head of Regulatory Services), Robert Cogings (Head of Housing), Ashley Watts (Head of Community and Environmental Services), Steve Capes (Head of Regeneration and Policy), Dave Turvey (Active Communities Officer), Rob Wilks (Community Development and Wellbeing Officer), Giles Dann (Economic Development Officer), Karen Cooper (Community Safety Officer), Marie-Christine Schmidt (Estate Regeneration Manager) and Jackie Cullen (Committee Assistant).

1 member of the public.

## **APOLOGIES**

Apologies for absence were received from Councillors Albert Catt, Vicky Massey Bloodworth and Andrew Statham. Councillors Dermot Murphy and Garry Purdy attended as Substitute Members.

## **268/17 – MINUTES**

Councillor Mike Ratcliffe requested that two amendments be made to the Minutes of the Community & Environment Committee dated 16 November 2017, as follows:

Minute No. 188/17 - REVIEW OF STALL MARKETS – It was noted that the Proposer and Seconder should have been recorded as Cllrs Sue Bull and Lewis Rose OBE respectively.

It was then moved by Councillor Mike Ratcliffe, seconded by Councillor Colin Swindell and

**RESOLVED** That subject to the amendments noted above, the minutes of the (unanimously) meetings of the Community & Environment Committee held on 16 November 2017 and 5 December 2017 be approved as a correct record.

The Minutes were signed by the Chairman.

## **269/17 – QUESTIONS PURSUANT TO RULE OF PROCEDURE NUMBER 15**

**Councillor Martin Burfoot asked the following question of Councillor Joanne Wild, Chairman of the Committee:**

*“Do you agree with me that Matlock and the central Dales is well known for its picturesque landscape setting and superb views?”*

*Do you also agree that the main viewpoints, including the banks of the River Derwent, are gradually being obscured by the incessant natural regeneration of mainly Ash and Sycamore trees?*

*Is it therefore the responsibility of this Council to ensure that both policies and management practice are in place to address this problem on District Council land, before it becomes even worse and the cost of removing offending trees escalates to the extent that it becomes completely unaffordable?”*

With regard to the first two questions, Councillor Wild agreed.

With regard to the third question, Cllr Wild responded as follows:

The issue of tree management throughout the Derwent Valley has been considered on numerous occasions, firstly by the Council’s former Partnership and Regeneration Overview Committee in 2004 and again in 2006 as part of a review of Countryside Management Services. In February 2014, the former Environment Committee considered a petition from Matlock Bath Parish Council requesting that the Council pursue a positive tree management policy for Matlock Bath.

In response to this request, Officers have met on a regular basis with representatives of Matlock Bath Parish Council and most recently Matlock Civic Association to discuss a programme of works which can be undertaken by the Council’s Clean and Green Team with efforts directed to those trees where works can be undertaken within existing resource limitations. In regard to the loss of historic views, it is acknowledged that tree growth in recent years has eroded some of the more attractive, historic views of Matlock Bath and throughout the Derwent Valley. However, the restoration of these views would not in the normal scheme of events, be considered sufficient reason to undertake extensive works to trees, many of which are protected and would require the agreement of Natural England. This applies to large areas of the Matlock Woods Site of Special Scientific Interest which incorporates the woodlands of High Tor and Lover’s Walks. In relation to other non-protected areas, the availability of resources limits the extent of works that can be undertaken. Should the Council wish to pursue an active policy of tree management throughout the Derwent Valley, this would need to be financed through the redirection of existing Council resources with a clear indication provided by Members of those areas where resources are to be reduced.

In recent years, significant work has been undertaken as part of the DerwentWISE Landscape Partnership Scheme which does not require District Council funding and is considered to be a more appropriate means of addressing this issue. In the meantime, the district Council will continue to provide whatever assistance it can to Matlock Civic Association and Matlock Bath Parish Council within the limits of existing resources.

## **270/17 – DERBYSHIRE DALES BUILT SPORTS FACILITIES, PLAYING PITCH AND OPEN SPACES STRATEGY**

Councillor Philippa Tilbrook arrived at 6.12pm during discussion of this item.

The Committee considered a report that sought adoption of the Derbyshire Dales Built Sports Facilities, Playing Pitch and Open Spaces Strategy 2017.

This Strategy set out a strategic framework for the current supply, future demand, maintenance requirements and improvements to existing built sports facilities, playing pitches and open space across the District, including the Peak District National Park, as detailed in the report. The benefits of having an adopted strategy were explained in the report.

The development of the strategy was outlined in the report, relating to:

- Built Facilities (Indoor): appendix 1 a & b to the report
- Playing Pitches: appendix 2 to the report
- Open Spaces (including children's play areas): appendix 3 a & b to the report

For each category a comprehensive set of strategic priorities had been identified, and some of the key priorities, which had been identified by the consultants were listed in the report.

It was noted that a coordinated approach between partners was required in order to progress projects successfully, as outlined in section 4 of the report, and a protocol document would be produced in partnership with Sport England which outlined a step-by-step process for planners to follow, along with methods for accurately calculating what the desired contribution might be.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Mike Ratcliffe and

**RESOLVED** That the Derbyshire Dales Built Sports Facilities, Playing Pitch and  
(unanimously) Open Spaces Strategy 2017 be adopted to replace the Peak Sub  
Region Open Space, Sport and Recreation Study 2009.

## **271/17 – PROGRESS UPDATE ON THE RENEWAL OF THE CCTV SYSTEM AND ADOPTION OF A NEW POLICY**

The Committee considered a report providing progress made on the upgrading of the Closed Circuit Television (CCTV) equipment in Ashbourne, Bakewell, Matlock, Matlock Bath and Wirksworth, and that sought approval of a new CCTV policy.

Members were reminded that the District Council had awarded £100,000 in 2016 to the Community Safety Partnership to upgrade the CCTV System in Ashbourne, Bakewell, Matlock, (including Matlock Bath) and Wirksworth and were advised that 19 of the cameras were new and purchased from this money, with 1 camera being purchased by Community Safety in 2016

as a prototype. There were 3 types of camera, all state-of-the-art Hikvision technology and their types and locations were tabled in the report.

The cameras would all record to hard drives which were situated in the main towns and would transmit back to a viewing and re-viewing room located at the Town Hall in Matlock. A contract was awarded to Mytec Group Limited, who started work at the beginning of September to install an aerial and recorder at the Town Hall in Matlock, and temporarily replace two Matlock Bath Cameras; this also meant that the camera purchased in 2016 as a prototype could be linked into the system, ensuring that 3 cameras were operating in Matlock Bath for the Illuminations period.

Recorders had since been installed in Wirksworth at the Town Hall, Ashbourne Leisure Centre and Bakewell ABC and broadband links put in place to send the images back to the town hall at Matlock. The Community Safety Officer advised that although the scheme was not yet fully commissioned, it was hoped that this would be achieved by the end of January/early February.

It was recommended that the CCTV Manager, in consultation with the Community Safety Officer, should have delegated authority to move cameras in accordance with the Threat and Risk matrix and the value for money which was being achieved by the cameras in each location.

The newly revised policy aimed to reflect the changes to the CCTV Systems and was attached as Appendix 2 to the report. It was noted that the policy would seek to work across departments, partner organisations and third parties to utilise the system to its full potential. However, there were a number of systems owned and operated by the District Council, and it was unclear if they complied with this CCTV Policy. It was proposed therefore that the Partnership CCTV Manager carried out a review of these systems, and where possible provided advice and assistance to the relevant manager to ensure that compliance with this policy and legislation was maintained. Furthermore, the General Data Protection Regulation, which was due to come into force on May 2018, had changed many aspects of the work around CCTV, and work was ongoing to ensure that the system and the Council would be fully compliant.

It was moved by Councillor Mike Ratcliffe, seconded by Councillor Lewis Rose OBE and

**RESOLVED**  
(unanimously)

- 1) That progress on the works around the renewal of the CCTV Systems across the District is noted.
- 2) That the CCTV manager be authorised to review all CCTV systems used by the District Council and make recommendations to ensure that they comply with relevant legislation
- 3) That delegated authority is issued as follows:
  - a) That the CCTV Manager is delegated to act as data controller for the purposes of CCTV systems operated by Derbyshire Dales District Council and in line with relevant legislation.
  - b) That the CCTV manager be delegated authority to train and appoint responsible officers.
  - c) The CCTV manager has delegated authority to make

- decisions, in compliance with relevant legislation to all things CCTV related, such as the location and movement of cameras
- d) That the Head of Community and Environmental Services be delegated authority to sanction third party and set appropriate fees for the usage of public space CCTV the CCTV systems and recordings

## **272/17 – MATLOCK BATH ILLUMINATIONS REVIEW**

The Committee considered a report that detailed the outturn of the 2017 event that took place between Saturday 9 September and Saturday 28 October, and sought agreement to the general format of the 2018 event.

It was noted that the opening night was also the celebration of Mr G E M Stevens' MBE 50<sup>th</sup> year as compere. Mr Stevens was taken into Derwent Gardens in a classic car where he received a guard of honour from the Matlock Bath Boat Builders and was presented with a letter from the Queen and a photo collage of previous years.

An assessment of the event was set out in the report and the details of income and expenditure for the 2017 event were tabled in paragraphs 1.7 and 1.8 of the report. The Committee acknowledged the contribution of the boat-builders towards this event

A post-event consultation exercise provided feedback that would form part of the discussions for the working group, along with other topics listed in the report.

The plans for the 2018 event were set out in the report, including, inter alia, increasing the members of the Working Group with more local interest from the Matlock Bath area and introducing a four-tiered sponsorship package to improve sponsorship income. The proposed pricing structure for 2018, to be discussed and agreed by the working group, was tabled in paragraph 2.1 of the report.

It was recommended that the Illuminations Event Officer be given delegated authority to make operational decisions in relation to the staging of the 2018 event, in consultation with the Working Group and Head of Community & Environmental Services. It was further proposed that detailed monitoring took place of the implementation of the above proposals to identify their impact.

It was moved by Councillor Garry Purdy, seconded by Councillor Joyce Pawley and

**RESOLVED**  
(Unanimously)

1. That the achievements of the event in 2017 following the review are noted.
2. That approval is given for the fees and charges to be agreed by the working group.
3. That sponsorship, to be sought, by the Illuminations Working Group, for further investment into the event is noted.
4. That the expansion of the current working group to involve more local people to help shape future events is noted.
5. That the Event Organiser be delegated authority to make

operational decisions in relation to the staging of the 2018 event in consultation with the Working Group and Head of Community & Environmental Services.

6. That approval is given to invite Mr G E M Stevens MBE to compete the 2018 event.
7. That approval is given to invite Mrs Stevens as Mr Stevens' support.

## **273/17 – ASHBOURNE AIRFIELD LINK ROAD – PREPARATION OF FULL BUSINESS CASE**

The Committee considered a progress report on accelerating the construction of the Ashbourne Airfield Link Road project and confirming the District Council's contribution to the project.

Ashbourne Airfield Industrial 35 hectare site was fully occupied, with more than 70 businesses employing an estimated 2,000+ people, including four of the top-ten contributors of private sector jobs in the Derbyshire Dales. Accelerating the provision of a new link road was required to address existing highway capacity problems and facilitate the faster delivery of serviced land and employment floorspace, as set out in the report.

Public intervention was required to accelerate the provision of the link road in a single phase, opening up the full employment site for development. Members were reminded that the project had received a Growth Deal allocation of £1m from D2N2 Local Enterprise Partnership and release of this funding was subject to detailed appraisal of the project (a two stage process) as set out in the report, encompassing Ashbourne Business Park and the Link Road Project.

The proposal had been developed through close working between public and private sector partners. Derbyshire County Council (Highways Authority) was the promoter of the project (project lead), working in partnership with FW Harrison (landowner and delivering the first phase of commercial floorspace) and Derbyshire Dales District Council (Local Planning Authority and owner of the Blenheim Road cul-de-sac to be brought up to adoptable standard) for which the delivery of the employment site was an economic development priority.

Key points showing progress to date were listed in the report, and key information from the Business Case including the strategic objectives, proposed outputs and outcomes, and funding proposal for the scheme were set out in Section 4 of the report, together with the proposed funding package for the project at this stage (subject to final tender prices). It was noted that the approved Capital Programme included an allocation of £200,000 to meet the cost of bringing the section of road at the point of connection for the new link road up to adoptable standard, as set out in the report.

The timescale for the project was outlined in section 6 of the report and it was noted that although there was a future possibility of further development on adjacent land (owned by JCB) allocated within the Local Plan, no formal proposals had been put forward at this time. However, the masterplan did safeguard a route for a possible distributor road through the site and a further connection to the A52. JCB had previously chosen not to engage in the scheme currently proposed.

It was moved by Councillor Lewis Rose OBE, seconded by Councillor Tony Morley and

- RESOLVED**  
(unanimously)
1. Progress on accelerating the construction of the Ashbourne Airfield Link Road is noted
  2. The strategic objectives and potential economic benefits of the project - which provide the basis for the Stage 2 Business Case for Local Growth Funds - are noted
  3. The District Council's remaining contribution to the project is confirmed subject to D2N2 grant approval.

## **274/17 – HURST FARM REGENERATION PROJECT**

The Committee considered a report that set out the progress made by the recently appointed Estate Regeneration Manager, delivering on the successful Department for Communities and Local Government regeneration funding awarded to Hurst Farm, Matlock.

The Committee previously received a report concerning the Government's Estate Regeneration programme on 16<sup>th</sup> March 2017. At that time the Committee was asked to note the District Council's submission of a Capacity Building Fund bid to the Department for Communities and Local Government (DCLG). The bid was successful and the District Council received £100,000 to fund a two year Regeneration Project officer. Waterloo Housing had received £80,000 in order to meet the cost of feasibility studies and spot purchasing of specialist consultancy services.

The Estate Regeneration Manager started her post on 4<sup>th</sup> September 2017. Since then she had established working relationships with Waterloo Housing, Derbyshire County Council, CVS, Dept. for Work Pension, FOHF, Social Club and Castle View Primary School. Ward Members had also attended a short briefing on the project. The Estate Regeneration Manager had been gathering and analysing data concerning the estate in order to establish the underlying issues to be addressed within a regeneration strategy for the estate. Progress was set out in more detail in the appendix to the report.

The next steps of the regeneration project were to collate the available data and establish the vision of the project with the Project Board, who would then develop the Consultation Strategy to engage the residents on the estate in the spring of 2018. Study visits to relevant councils were being considered over the next year to look at successful regeneration schemes in places such as Newark and Sheffield. Emerging ideas would be developed considering their potential costs, sustainability and how external funding might be used to fund them.

It was moved by Councillor Martin Burfoot seconded by Councillor Mike Ratcliffe and

**RESOLVED** That the report be noted.  
(Unanimously)

## **275/17 – FOOD LAW ENFORCEMENT SERVICE BUSINESS PLAN 2017/18**

The Committee considered a report that introduced the District Council's business plan for food law enforcement activities for 2017/18 for formal approval and adoption.

Derbyshire Dales District Council's Environmental Health team was responsible for ensuring the safety of food in approximately 1400 food premises and was required to produce an annual business plan that set out how it would provide its food safety enforcement service, to conform

to guidance issued by the Food Standards Authority. This plan was attached as Appendix 1 to the report.

It was moved by Councillor Jason Atkin, seconded by Councillor Sue Bull and

**RESOLVED** That the Food Law Enforcement Service Business Plan 2017/18  
(unanimously) attached as Appendix 1 to the report is approved.

**MEETING CLOSED 7.35PM**

**CHAIRMAN**