



TERMS OF REFERENCE

REVIEW OF POLLING DISTRICTS, PLACES AND STATIONS 2019

Introduction

Under the Representation of the People Act 1983, local authorities are required to divide their area into polling districts, to designate polling places for those polling districts, and to keep their electoral arrangements under review.

The Electoral Administration Act 2006 introduced a duty for all polling districts and polling places to be reviewed every four years. The Council's last Review was carried out in 2015.

Each Polling District must offer reasonable facilities for voting for all its electors, as far as is reasonably practicable in the circumstances.

Aim of the Review

In conducting the Review the Council must ensure that:

- all electors in the constituency have such reasonable facilities for voting as are practicable in the circumstances;
- polling places must contain buildings that are suitable for use as a polling station by all sections of the community;
- so far as is reasonable and practicable, all polling stations are accessible to all electors, including those with disabilities;
- polling places must be located in an area of the corresponding polling district unless special circumstances make it desirable to designate an area that is wholly or partly outside the polling district.

Explanation of Terms

A Polling District is a geographical area created by the sub-division of an electoral area, ie a constituency, district ward or division into smaller parts.

A Polling Place is the building or area in which polling stations will be located.

A Polling Station is the room or area within the polling place where voting takes place.

The Review Process

The Council will publish a notice on 1 August 2019, announcing that a Review is taking place and **inviting comments and submissions in writing, from interested parties, by 2 September 2019.**

The Returning Officer for the parliamentary constituency within the District will be consulted and asked to make representations on the existing polling districts, places and stations.

Representations will be invited from MEP's, MP's, local Political Party Agents, County and District Councillors, Parish and Town Councils, electors and from persons with particular expertise in relation to access to premises for those with disabilities.

The Authority will consider all submissions and representations received and will make recommendations for any new polling district, place and/or station. However, there is no requirement to change any existing arrangements.

Consultation stage of the review

The Returning Officer's comments and proposals will be **published after 2 September 2019 and any comments on these must be submitted by 25 October 2019.**

Final Decision and Publication of Review Materials

Council will consider whether to implement any recommended changes on 21 November 2019. Final details and copies of all submissions received will be published on 22 November 2019.

Implementation of Changes

Any changes to polling districts will be implemented from 1 December 2019.

More information can be obtained from our website at www.derbyshiredales.gov.uk/Review; the Democratic Services Section at Derbyshire Dales District Council, Town Hall, Matlock DE4 3NN. Phone 01629 761335 or email electoral@derbyshiredales.gov.uk

Any comments and representations should be made either

via our online response form at <https://www.surveymonkey.co.uk/r/5XX2MF7>

Or by email to premises@derbyshiredales.gov.uk

Or in writing to:-

Polling Review
Electoral Services
Derbyshire Dales District Council
Town Hall,
Matlock
DE4 3NN

1 August 2019