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## **ANNUAL COUNCIL**

**Minutes of the Annual Meeting held on Wednesday 22 May 2019 in the Council Chamber, Town Hall, Matlock at 6.00 pm.**

### **PRESENT**

Councillor Richard FitzHerbert - In the Chair

Councillors Jacqueline Allison, Robert Archer, Jason Atkin, Richard Bright, Matthew Buckler, Susan Bull, Martin Burfoot, Sue Burfoot, Neil Buttle, David Chapman, Paul Cruise, Graham Elliott, Steve Flitter, Helen Froggatt, Chris Furness, Clare Gamble, Alyson Hill, Susan Hobson, David Hughes, Stuart Lees, Elisa McDonagh, Tony Morley, Michele Morley, Peter O'Brien, Joyce Pawley, Garry Purdy, Mike Ratcliffe, Lewis Rose OBE, Mark Salt, Andrew Shirley, Peter Slack, Andrew Statham, Alasdair Sutton, Colin Swindell, Steve Wain and Mark Wakeman.

Paul Wilson (Chief Executive), Sandra Lamb (Head of Corporate Services), Tim Braund (Head of Regulatory Services), Steve Capes (Head of Regeneration and Policy), Ashley Watts (Head of Community and Environmental Services), Rob Cogings (Head of Housing), Jim Fearn (Communications and Marketing Manager) and Jackie Cullen (Committee Assistant).

5 members of the public.

**The meeting was recorded and broadcast live on YouTube.**

The Chairman welcomed all newly elected Councillors to the Annual Council Meeting 2019.

### **APOLOGIES**

Apologies for absence were received from Councillor Tom Donnelly.

### **1/19 – ELECTION OF CHAIRMAN FOR THE YEAR 2019/20**

It was moved by Councillor Garry Purdy, seconded by Councillor Steve Flitter and

### **RESOLVED** (unanimously)

That Councillor Richard FitzHerbert be elected Chairman of the Derbyshire Dales District Council until the next annual meeting of the Council.

### **2/19 – APPOINTMENT OF VICE-CHAIRMAN FOR THE YEAR 2019/20**

It was moved by Councillor Susan Hobson, seconded by Councillor Chris Furness and

**RESOLVED** That Councillor Andrew Shirley be appointed Vice-Chairman of the  
(unanimously) Derbyshire Dales District Council until the next annual meeting of the Council.

### **3/19 – ELECTION OF CHAIRMAN OF THE DISTRICT OF DERBYSHIRE DALES 2019/20**

It was moved by Councillor Sue Bull, seconded by Councillor David Chapman and

**RESOLVED** That Councillor Tony Morley be appointed Chairman of the District of  
(unanimously) Derbyshire Dales until the next annual meeting of the Council.

The duly elected Chairman of the District of Derbyshire Dales signed the Declaration of Acceptance of Office and was invested with the Chain of Office.

The Chairman of the District of Derbyshire Dales thanked his predecessor, Jean Monks, and expressed his thanks to Members for their vote of confidence. Cllr Morley stated that he would do his best to represent the district over the coming year and would advise of his nominated charities in due course.

### **4/19 – APPOINTMENT OF THE DEPUTY CHAIRMAN OF THE DISTRICT OF DERBYSHIRE DALES FOR THE YEAR 2019/20**

It was moved by Councillor Jason Atkin, seconded by Councillor Mark Salt and

**RESOLVED** That Councillor Helen Froggatt be appointed Deputy Chairman of the  
(unanimously) District of Derbyshire Dales until the next annual meeting of the Council.

The duly elected Deputy Chairman of the District of Derbyshire Dales signed the Declaration of Acceptance of Office and was invested with the Chain of Office.

### **5/19 – LEADER’S ANNOUNCEMENTS**

The newly elected Leader of the Council, Councillor Garry Purdy, acknowledged the change in the Council following the 2 May election, and welcomed Cllr Susan Hobson as his Deputy. Cllr Purdy said he welcomed the challenge of taking on the role of Leader of the Council and undertook to serve to the best of his ability the Authority, his political group, all Members and Officers, and the residents of the Derbyshire Dales district. Cllr Purdy advised that the first meeting of the Leader’s Advisory Group was to be held on 31 May 2019, at which the Council’s priorities would be discussed.

### **6/19 – MINUTES**

It was moved by Councillor Richard FitzHerbert, seconded by Councillor Jason Atkin and

**RESOLVED** That the Minutes of the meeting of the Derbyshire Dales District  
(unanimously) Council held on 14 March 2019 be approved as a correct record.

The minutes were signed by the Chairman.

## **7/19 – RESPONSIBILITY FOR FUNCTIONS AND REVISIONS TO THE COUNCIL'S CONSTITUTION**

The Council considered a report that sought approval of amendments to the Council's Constitution in terms of its decision-making structure and delegation to officers, Contract Standing Orders and Financial Regulations. Following the election on 2 May 2019, the Leader of the Council was consulted on any major changes to the Constitution for the forthcoming year. As a result, only minor amendments were proposed, as outlined in paragraph 2.3 of the report and detailed in Appendix 1 to the report.

The Leader's Advisory Group which customarily met prior to the Annual Meeting was to be reconstituted and would be the Leader's sounding board on any potential changes to the current Constitution of the Council. Two changes to the Constitution in terms of ancillary bodies were proposed for adoption at the Annual Meeting; the first being the deletion of the Area Community Forums and the second the deletion of the role of Member Representative and their association with internal Hubs, both as outlined in the report.

A review of the scheme of delegation to Officers had been reviewed and legal provisions updated. No new delegations to officers were proposed in 2019/20.

At its meeting on 14 March, 2019, Council considered a recommendation to introduce the concept of a Maiden Speech into the Council's procedural Standing Orders, as set out in the report. The wording of the change to procedural standing orders (as follows) was moved and seconded at the meeting of Council on 14 March, with debate deferred until the Annual Meeting.

“That the order of business for Ordinary meetings is amended to add at point 5(i) –  
Receive the maiden speech of newly elected Councillors to last no more than 3 minutes per Councillor, subject to a limit of no more than 3 such speeches per ordinary meeting”.

Contract Standing Orders and Financial Regulations had also been reviewed to reflect changes to procurement thresholds and best practice. Significant amendments were tabled in paragraphs 3.3 and 4.1 of the report respectively.

The Calendar of Meetings for 2019/20 was attached as Appendix 2 to the report, for adoption by Council.

It was moved by Councillor Garry Purdy, seconded by Councillor Susan Hobson

**RESOLVED**  
(unanimously)

1. That the decision making structure as set out in paragraph 2.3 of the report is approved;
2. That Council discharges functions to Committees within that revised structure and delegates decision making to Officers as set out in Part 3 of the Constitution;
3. That the following revision to Procedural Standing Orders is approved:  
  
“That the order of business for Ordinary meetings is amended to add at point 5(i) –  
  
Receive the maiden speech of newly elected Councillors to last no more than 3 minutes per Councillor, subject to a limit of no more than 3 such speeches per ordinary meeting”.
4. That the second and final sentences of paragraph 2.4 of the report be deleted pending review of the Area Community Forums.
5. That the update to Contract Standing Orders and Financial Regulations as described in paragraph 3 of the report is approved;
6. That the programme of meetings for the 2019/20 is approved.

An amendment was moved by Cllr S Bull, seconded by Cllr C Furness to add the following bullet point.

7. That ACF are retained and the format to be reviewed

The amendment was carried by a unanimous vote and became the substantive motion.

**10/19 – APPOINTMENT TO COMMITTEES AND REVIEW OF POLITICAL PROPORTIONALITY**

Council considered a report regarding the appointment of Members to serve on the Committees of the Council for the year 2019/20, in accordance with the Local Government and Housing Act 1989. The new Council had three political groups and two independent members, and a table demonstrating the allocation of seats was attached as Appendix 1 to the report. Members were asked to note a correction to the allocation of seats for the Planning Committee – no independent Members would be on the Committee, as the total allocation was 13 seats. A schedule of appointments to Committees in accordance with the wishes of the political groups was attached as Appendix 2 to the report. Outstanding vacancies were filled as shown in the resolution.

It was moved by Councillor Garry Purdy, seconded by Councillor Richard Bright and

**RESOLVED** That Members be appointed to serve on the Committees of the Council in accordance with the wishes of the political groups as set out in Appendix 2 to the report, amended at the meeting as appended to these minutes.  
 (unanimously)

**11/19 – APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN TO COMMITTEES**

Council considered a report that set out the appointments to the positions of Chairman and Vice-Chairman to the various decision-making bodies, as set out in Appendix 1 to the report. It was agreed that nominations for the position of Vice Chair of the Ernest Bailey Charity Committee would be put forward at the next Council meeting.

It was moved by Councillor Garry Purdy, seconded by Councillor Jason Atkin and

**RESOLVED** That the appointments of Committee Chairman and Vice-Chairman are approved to hold office until the next Annual Meeting of the Council, as follows:  
 (unanimously)

<b>Committee/Decision Making Body</b>	<b><u>Chairman</u></b>	<b><u>Vice-Chairman</u></b>
Community & Environment	Chris Furness	Helen Froggatt
Governance and Resources	Sue Bull	David Chapman
Planning Committee	Jason Atkin	Richard Bright
Licensing/Appeals	Tom Donnelly	Andrew Statham
JCG	To be appointed at first meeting	To be appointed at first meeting
Ernest Bailey Charity	Mark Salt	To be elected
Commercial Board	Tony Morley	Andrew Shirley

**12/19 - APPOINTMENTS TO OUTSIDE BODIES**

Council considered a report that reviewed its affiliations with outside bodies. It was noted that there were no changes to affiliations and representative arrangements since the last Annual Meeting.

The full list of outside bodies that required the Council’s consideration at this time was attached as Appendix 1 to the report. Members were informed that Cllr Stuart Lees would act as Representative for the National Association of British Market Authorities.

The list of Approved Conferences and recommended representation was tabled in paragraph 2.1 of the report.

It was moved by Councillor Garry Purdy, seconded by Councillor Susan Hobson and

**RESOLVED**  
(unanimously)

1. That the position of organisations where no indemnity insurance currently exists be noted accordingly;
2. That the Members identified in Appendix 1 to the report, with the addition of Cllr Stuart Lees as representative for the National Association of British Market Authorities, be appointed to the relevant outside body to serve until the next Annual Meeting of the Council. List appended to these minutes.
3. That the list of Conferences for 2019/20 is approved.

### **13/19 - ANNUAL REPORT OF THE AREA COMMUNITY FORUMS**

The Council was requested to endorse the Annual report of the Area Community Forums that summarised the work in 2018/19 and enabled the District Council to monitor the work of the Area Community Forums. The annual report was attached as Appendix 1 to the report.

It was moved by Councillor Jason Atkin, seconded by Councillor Steve Flitter and

**RESOLVED** That Council endorse the Annual report of the Area Community  
(unanimously) Forums.

### **14/19 – ANNUAL REPORT OF THE MEMBER REPRESENTATIVES**

The Council was requested to consider the Annual Report of the Member Representatives, attached as Appendix 1 to the report for information. It was agreed that the issue raised regarding some boundary signage and park signs would be taken up at the next LAG meeting.

It was moved by Councillor Garry Purdy, seconded by Councillor Susan Hobson and

**RESOLVED** That the Annual Reports are received.  
(unanimously)

### **15/19 – SEALING OF DOCUMENTS**

It was moved by Councillor Colin Swindell, seconded by Councillor Jacqueline Allison and

**RESOLVED** That the common seal of the Council be affixed to those documents,  
(unanimously) if any, required to complete transactions undertaken by Committees or by way of delegated authority to officers since the last meeting of the Council.

**MEETING CLOSED 7.13PM**

**CHAIRMAN**



**COMMITTEE MEMBERSHIP – 2019-2020****GOVERNANCE AND RESOURCES****17 SEATS**

2019/20 Conservative 9	2019/20 Liberal Democrats 3	2019/20 Labour 3	2019/20 Green 1	2019/20 Independent 1
Sue Bull (C)	Paul Cruise	Mike Ratcliffe	Jacqueline Allison	Colin Swindell
David Chapman (VC)	Steve Flitter	Claire Raw		
Tom Donnelly	David Hughes	Peter Slack		
Alyson Hill				
Susan Hobson				
Michele Morley				
Garry Purdy				
Mark Salt				
Mark Wakeman				
Substitutes	Substitutes	Substitutes	Substitutes	Substitutes
Jason Atkin	Robert Archer	Elisa McDonagh	Neil Buttle	Graham Elliott
Richard Bright	Clare Gamble	Peter O'Brien		
Richard FitzHerbert	Steve Wain	Joyce Pawley		
Helen Froggatt				
Chris Furness				
Stuart Lees				
Tony Morley				
Andrew Statham				
Alasdair Sutton				



**COMMUNITY & ENVIRONMENT COMMITTEE****17 SEATS**

2019/20 Conservative 9	2019/20 Liberal Democrats 3	2019/20 Labour 3	2019/20 Green 1	2019/20 Independent 1
Sue Bull	Martin Burfoot	Peter O'Brien	Neil Buttle	Colin Swindell
Chris Furness (C)	Clare Gamble	Joyce Pawley		
Helen Froggatt (VC)	Steve Wain	Mike Ratcliffe		
Susan Hobson				
Tony Morley				
Garry Purdy				
Andrew Statham				
Alasdair Sutton				
Mark Wakeman				
Substitutes	Substitutes	Substitutes	Substitutes	Substitutes
Jason Atkin	Robert Archer	Elisa McDonagh	Matthew Buckler	Graham Elliott
Richard Bright	Paul Cruise	Claire Raw		
Tom Donnelly	David Hughes	Peter Slack		
Richard FitzHerbert				
Alyson Hill				
Stuart Lees				
Michele Morley				
Mark Salt				
Andrew Shirley				

**PLANNING COMMITTEE****13 SEATS**

2019/20 Conservative 7	2019/20 Liberal Democrats 3	2019/20 Labour 2	2019/20 Green 1
Jason Atkin (C)	Robert Archer	Joyce Pawley	Matthew Buckler
Richard Bright (VC)	Sue Burfoot	Peter Slack	
Sue Bull	David Hughes		
Richard FitzHerbert			
Stuart Lees			
Garry Purdy			
Alasdair Sutton			
Substitutes	Substitutes	Substitutes	Substitutes
Tom Donnelly	Paul Cruise	Peter O'Brien	Jacqueline Allison
Helen Froggatt	Martin Burfoot	Mike Ratcliffe	
Chris Furness	Steve Wain		
Susan Hobson			
Michele Morley			
Tony Morley			
Mark Wakeman			

**JOINT CONSULTATIVE GROUP****6 SEATS**

2019/20 Conservative 3	2019/20 Liberal Democrats 1	2019/20 Labour 1	2019/20 Green 1
Tom Donnelly	Steve Flitter	Elisa McDonagh	Neil Buttle
Helen Froggatt			
Garry Purdy			
Substitutes	Substitutes	Substitutes	Substitutes
Susan Hobson	Martin Burfoot	Joyce Pawley	Jacqueline Allison
Stuart Lees			
Tony Morley			

**JOINT ICT SERVICE COMMITTEE**

**3 SEATS**

2019/20 Conservative 2	2019/20 Liberal Democrats 1
Garry Purdy	David Hughes
Chris Furness	
Substitutes	Substitutes
TBC	TBC
TBC	

**ERNEST BAILEY CHARITY COMMITTEE (Area based) 13 SEATS**

2019/20	Vice Chair to be confirmed
Jason Atkin	
Matthew Buckler	
Martin Burfoot	
Sue Burfoot	
Paul Cruise	
Steve Flitter	
David Hughes	
Joyce Pawley	
Gary Purdy	
Mark Salt (C)	
Andrew Statham	
Colin Swindell	
Steve Wain	

**LICENSING AND APPEALS COMMITTEE**

**12 SEATS**

2019/20 Conservative 6	2019/20 Liberal Democrats 2	2019/20 Labour 2	2019/20 Green 1	2019/20 Independent 1
Tom Donnelly (C)	Paul Cruise	Joyce Pawley	Jacqueline Allison	Graham Elliott
Alyson Hill	Steve Wain	Claire Raw		
Stuart Lees				
Michele Morley				
Andrew Statham (VC)				
Mark Wakeman				

**COMMERCIAL BOARD**

**6 SEATS**

2019/20 Conservative 3	2019/20 Liberal Democrats 1	2019/20 Labour 1	2019/20 Green 1
Tony Morley (C)	TBC	Mike Ratcliffe	Matthew Buckler
Garry Purdy			
Andrew Shirley			

## Appointments to Outside Bodies

<b>OUTSIDE BODY</b>	<b>Representative(s) 2019/2020</b>	<b>Substitute(s) 2019/2020</b>
Active Derbyshire (Derbyshire Sport)	Alyson Hill	
Ashbourne Community Transport	Stuart Lees	Not Applicable
Arvato Strategic Board	Chris Furness	Not Applicable
Derby and Derbyshire Strategic Leadership Forum	Garry Purdy	Sue Hobson
Derbyshire Economic Partnership	Garry Purdy	Tony Morley
Derbyshire Dales Council for Voluntary Service	Tony Morley	
Derbyshire Police and Crime Panel	Richard Bright	Garry Purdy
Derwent Valley Community Rail Partnership	Garry Purdy	Chris Furness
Derwent Valley Mills World Heritage Board	Richard FitzHerbert	Not Applicable
District Councils' Network	Garry Purdy	Sue Hobson
East Midlands Council	Garry Purdy	Richard FitzHerbert
Peak District and Derbyshire Destination Management Partnership	Michele Morley	
Peak District Partnership	Garry Purdy	Sue Hobson
High Peak and Hope Valley Community Rail Partnership	Chris Furness	
LGA Cultural Champion	Richard FitzHerbert	
LGA General Assembly	Garry Purdy	Sue Hobson
National Association of British Market Authorities	Stuart Lees	Not Applicable
Peak District National Park Authority	David Chapman Chris Furness	Not Applicable
Sheffield City Region	Garry Purdy	Susan Hobson
Sheffield City Region – Audit Committee	Chris Furness	Susan Hobson
Sheffield City Region – Overview and Scrutiny	Chris Furness	Susan Hobson